

RIDGWAY TOWN COUNCIL  
MINUTES OF REGULAR MEETING  
AUGUST 10, 2016

CALL TO ORDER

The Mayor called the meeting to order at 5:35 p.m. in the Community Center at 201 N. Railroad Street, Ridgway, Colorado. In attendance Councilors Austin, Barnes, Hunter, Williams, Mayor Pro Tem Johnson and Mayor Clark. Councilor Gold was absent.

CONSENT AGENDA

1. Minutes of the Regular Meeting of July 13, 2016.
2. Minutes of Special Meeting on July 19, 2016.
3. Register of Demands for August 2016.
4. Renewal of tavern liquor license for Provisions.

ACTION:

It was moved by Councilmember Hunter and seconded by Mayor Pro Tem Johnson to approve the consent agenda. The motion carried unanimously.

PUBLIC COMMENTS

Tom McKenney invited the Council to an affordable housing forum hosted by Ridgway Ouray Community Council on September 21<sup>st</sup>. He asked the Council to consider budgeting funds to support the Ouray County Housing Authority. He reported the County Commissioners are holding public meetings regarding alpine zoning, at a recent meeting with "80 plus people" in attendance, "36 people spoke and 28 asked for more regulation." He stated current regulations allow higher density than is "allowed in Log Hill Village" and asked the Council to become involved and express opinion "about our high country."

Richard Weber, representing the Ouray County Rodeo Association, addressed the Council regarding a new event, San Juan Skijoring. The event will be held January 6<sup>th</sup> through the 8<sup>th</sup> at the fairgrounds, with a \$1,500 cash prize for the winning entry. He noted "snow might be an issue" and estimated 100 to 150 truckloads of snow "may need to be hauled in". He requested assistance from the Town" through a contribution of \$500 to \$1,000 and use of Town dump trucks. He reported "we have \$10,000 in donations committed." The Council noted the request for funding will be considered during the budget process.

POLICY MATTERS

5. Request for transfer of beer and wine liquor license for Panny's Eats and Treats

Staff Report from the Town Clerk dated August 2, 2016 presenting a request for transfer of beer and wine liquor license for Panny's Eats and Treats.

The Town Council reported business owner Lee Allison is transferring the liquor license for Panny's Eats and Treats to new applicant Mo Money LLC, for the premises at 250 Palomino Trail, the new trade name to be Panny's. The license will be held by an LLC, members are

Shawn and Jeremiah Dill. She noted the applicants are also requesting issuance of a temporary operating license to sell alcohol under the existing license, until transfer approval is issued by the state licensing authority.

**ACTION:**

Councilmember Hunter moved to approve the transfer of beer and wine liquor license for Panny's to new operators Mo Money LLC and grant a temporary operating permit. Councilmember Austin seconded, and on a call for the vote, the motion carried unanimously.

**6. Adoption of Community Forest Management Plan and Tree Inventory**

Town Manager Coates presented the Community Forest Management Plan and Tree Inventory initiated by the Parks Committee. She explained committee member Lois Ziemann prepared an application and secured a grant used to prepare the plan and inventory, and also organized all participating entities. The two year process was approved by the Council, she noted, through budgeted funds to perform the tree inventory, which identified and inventoried all trees in parks and rights-of-ways. The final plan has been ratified by the Planning Commission and will become a part of the Town's Master Plan. Approval will also imply an obligation for budgeting funds for annual tree management, and within five to ten years, a re-inventory of the database.

There was discussion by the Council.

**ACTION:**

It was moved by Mayor Pro Tem Johnson, with a second by Councilmember Hunter, to adopt the Community Forest Management Plan for 2016. The motion carried unanimously.

**7. Award of contract for GIS Services**

The Town Manager announced the Town has budgeted funds for GIS database services to inventory, track, manage and update a comprehensive inventory. Request for proposals was performed with the City of Ouray, and interviews of three applicants were jointly held. Town staff has selected SGM Engineering Firm from Glenwood Springs, she reported. A negotiated price to meet budgeted funds has been reached of \$13,020 for preparation of Phase One to be delivered by the end of the year. Staff has purchased a GPS unit for \$9,000 which will provide information and data for the consultants. She explained Phase One will involve street and utility locations. Phase Two land use and community development, and Phase Three maintenance and long term obligations. The cost for Phase Two will be \$9,000 and include items such as land use decisions and building permits, she noted.

**ACTION:**

Councilmember Barnes moved to award the GIS contract to SGM Engineering, Councilmember Hunter seconded and the motion carried unanimously.

**8. Approval of Easement Agreement for a utility easement in the Lot 3 PUD**

Public Works Director Joanne Fagan explained to install new wastewater pumps at the lift station for Ridgway Land Lot 2, it was discovered there are no dimensions on the sewer line

easements located in Lot 3 PUD. She presented a proposed easement agreement which will allow surveying, modifying and augmenting easements.

**ACTION:**

Mayor Pro Tem Johnson moved to approve the easement agreement for utility easement in Lot 3 PUD, seconded by Councilmember Barnes, the motion carried unanimously.

9. Award of contract to asphalt two blocks of Railroad Street

The Public Works Director reported the paving of two blocks of Railroad Street was removed from the final plans for the RAMP project, and Council agreed the paving was a priority and should be performed this year with Town funding. Staff advertised for proposals and two bids were received. The lowest bidder was Asphalt Specialty for \$59,000, and the budgeted amount is \$30,000, she noted. The Town Manager explained budgeted funds of \$39,000 for Phase Five of the CDOT Enhancement Project will not be expended this year, and can be used for this project. She recommended the Council appropriate the funds.

There was discussion by the Council and it was agreed to reallocate the funds.

**ACTION:**

It was moved by Councilor Hunter to approve the award of the bid to Asphalt Specialty and enter into a contract to asphalt two blocks of Railroad Street. The motion was seconded by Councilor Barnes and carried unanimously.

10. Discussion regarding illumination of public art

Manager Coates explained the current lighting code which is Dark Skies compliant, does not address illuminating public art. The International Dark Sky Society has no standards for artistic lighting on public property, but does recommend the use of amber lighting on timers. She noted the Town will be placing public art in the RAMP project.

There was discussion by the Council and consensus was to direct staff to research regulations for lighting public art by other dark sky compliant communities and present the findings for discussion at another meeting.

11. Request for water leak adjustment for Account #2180.3/Voyager Youth Program

Staff Report from Town Council dated August 8, 2016 presenting a request for water leak adjustment for 707,800 excess gallons from Voyager Youth Program.

The Council continued the item to the next meeting, directing staff to obtain more information regarding the request.

**MANAGERS REPORT**

The Town Manager reported the Town receives free technical assistance through the Colorado Department of Local Affairs Main Street Program. This year the project will be a business inventory and market analysis. The Town will have a pool of consultants and professional service providers to choose from, she noted.

Staff is updating the Snow Removal Policy to address the RAMP Project area, which will now have paved streets, curbs and gutters. Proposed changes will be presented during the budget process, she reported.

A public meeting to update the community on the RAMP Project will be held September 7<sup>th</sup>. The next public meeting is planned for March, to discuss the 2017 work plan.

Manager Coates reported installation of the light bollards for the RAMP Project will begin in a few weeks, street lights will be installed later in the year. Next week sculptures will be installed on the bridge pilasters.

The Town will be hosting the tri-agency dinner with the County Commissioners and Ouray City Council in October. Prior to the gathering, the three agencies will meet jointly with the Ouray County Housing Authority, she reported.

Staff will begin preparation of a grant application to GOCO for construction of the first phase of the Green Street Park and community garden.

#### COUNCIL REPORTS

Councilmember Barnes updated the Council on the recent Chamber Board meeting.

#### EXECUTIVE SESSION

The Town Attorney requested an executive session pursuant to CRS 24-6-402 (4)(e) for conference with the Town Attorney for the purpose of determining position subject to negotiation and CRS 24-6-402(4)(b) for the purpose of receiving legal advice.

#### ACTION:

Councilor Barnes moved to go into closed session the motion was seconded by Mayor Pro Tem Johnson and carried unanimously.

The Council entered into executive session at 7:20 p.m. with the Town Attorney, Town Manager and Public Works Director.

Ken Charles with the Colorado Department of Local Affairs joined the executive session at 9:15 p.m.

The Council reconvened back into open session at 10:00 p.m.

#### ACTION:

Moved by Councilmember Hunter, seconded by Mayor Pro Tem Johnson to authorize staff to enter into an agreement with Peter Decker for an option to purchase property at the northeast corner of Clinton and Laura Streets, with a twelve month option for \$10,000. After a call for the vote the motion carried unanimously.

#### ADJOURNMENT

The meeting adjourned at 10:05 p.m.

Respectfully Submitted,

Pam Kraft, MMC  
Town Clerk