

RIDGWAY TOWN COUNCIL
MINUTES OF REGULAR MEETING
APRIL 13, 2016

OATHS OF OFFICE

The Town Clerk administered the oath of office to recently elected Councilors Candida Gold, Nick Williams, Robb Austin and Mayor John Clark.

CALL TO ORDER

The Mayor called the meeting to order at 5:35 p.m. in the Community Center at 201 N. Railroad Street, Ridgway, Colorado. The Council was present in its entirety with Councilors Robb Austin, Stephen Barnes, Candida Gold, Ellen Hunter, Nick Williams, Mayor Pro Tem Eric Johnson and Mayor John Clark in attendance.

CONSENT AGENDA

1. Minutes of the Regular Meeting of March 9, 2016.
2. Minutes of Workshop Meeting on March 3, 2016.
3. Minutes of Special Meeting March 28, 2016.
4. Register of Demands for April 2016.
5. Renewal of restaurant liquor license for Oriental Chinese Restaurant.
6. Proclamation for presentation by the Mayor at the Jenny Burdick Day event in Hartwell Park on May 7th to honor her 40 years of services to the Ridgway Elementary School.
7. IGA with Ouray County for utilizing county fuel pumps.
8. Ridgway Creative District Committee recommendation to appoint Colin Lacy and Julia Reid as members.

ACTION:

It was moved by Mayor Pro Tem Johnson and Councilmember Gold seconded by to approve the consent agenda.

PUBLIC REQUESTS AND PRESENTATIONS

9. Update on the renovation and expansion of the Ridgway Fire Protection District facility

Christy Orvis, Board Member of the Ridgway Fire Protection District, presented the Council with the Districts plans for renovation and expansion of the existing building on Railroad Street, adjacent to Town Hall.

Ms. Orvis explained the Board amended the 2014 grant awarded by the Department of Local Affairs and will be expanding the existing facility instead of constructing a new

building. The \$600,000 grant will be used for a construction project to begin in June and be completed by December. The project will include the addition of 5,500 square feet on the southwest corner of the property, constructing a two story structure to house two additional bays and a training room upstairs, she reported. The existing middle bays will receive new doors, and a laundry room and exercise room will be placed in the south side of the building. Attached to the northeast side of the existing structure a two story 20x24 addition will be constructed for emergency services. It will include a new bay, the second story will house offices, and downstairs dorm rooms, bathrooms, kitchen facilities. She noted when completed the building will have ten bays, and also house the county extraction services.

After questions from the Council she reported a new siren tower will be installed, and an area to house a cell and wi-fi tower. The building may have solar panels added, and all utility taps will be relocated. Ms. Orvis noted the complete construction project will cost 1.2 million dollars, and the District will not be borrowing funds.

10. Request for Town funding to hold an event called 'Get Some Ridgway Funk'

Eve Becker-Doyle presented written information and also displayed a video presentation of a proposed project called 'Get Some Ridgway Funk'. She explained the premise of the event is "entrants would create their own versions" of musician Bruno Mars song 'Uptown Funk'. There will be two competition categories, live performance and video, and prize money for the winning entries. She noted the contest will "capitalize on the huge success of the song and other people doing their own versions of it". Also, it may "attract attention of the media, public and visitors". Ms. Becker-Doyle explained the performances will be done at local events, and can be done multiple times at different venues through out the summer months.

She requested Town participation by donating \$200, half the winning prize for both categories, noting the Chamber of Commerce has been asked to donate the remainder. She also asked for Town support of the event, and if the Chamber choses to not be the sponsoring agency, that be taken by the Town.

There was discussion by the Council and it was agreed if the Town does sponsor the event it should be done through the Creative District.

ACTION:

Councilor Hunter moved to contribute \$200 to the 'Get Some Ridgway Funk' event and encourage the Creative District to co-sponsor the event with the Chamber of Commerce, the motion was seconded by Mayor Pro Tem Johnson and carried unanimously.

PUBLIC HEARINGS

11. Request for issuance of Tavern Liquor License from Steps LLC

Staff Report dated 3-30-16 from the Town Clerk presenting an application for tavern liquor license at 630 Sherman Street, Lower Level #N. Town Clerk's Notice of Public Hearing dated 3-21-16.

The Town Clerk explained the Town has received an application for a Tavern Liquor License from Daniel Easton, single officer of Steps LLC, to operate a tavern doing business as Steps to license the premise at 630 Sherman Street, Lower Level #N to operate an establishment called Steps. She noted the premise was previously used as a tavern, and is located directly below a restaurant licensed premises. The public access for the tavern will

be off the sidewalk along Cora Street, adjacent to the east side of the building; access to the restaurant is on the north side of the building. She reported in accordance with state statute, notice of hearing before the Town Council has been posted and published, and the premises posted. All requirements of license application have been met, all fees paid, and all forms received except for receipt of the background check. The Clerk asked the Council if the license is approved, that it be made contingent on receipt of a cleared background check.

There was discussion between the Council and applicant. Applicant Easton noted the premises has a maximum occupancy of 102 patrons, and will occasionally offer live music which will be scheduled to correspond with hours appropriate to not disturb upstairs residences.

SPEAKING FROM THE AUDIENCE:

Gene Ulrich explained he is a neighbor to the establishment and asked that patrons and employees not be allowed to stand outside and talk loudly at night.

Neighbor Paulette Crabb noted the neighborhood is a mix of business and residences and asked Mr. Easton to be considerate and not dispose bottles during night time hours, and be aware that street parking can become an issue.

ACTION:

Mayor Pro Tem Johnson moved to approve the tavern liquor license for Steps dependent on the background check and Building Inspectors review, seconded by Councilmember Hunter the motion carried unanimously.

12. Adoption of Ordinance Amending Chapter 9 and Enacting a New Section 9-1-27 of the Ridgway Municipal Code, to Comply with Requirements Mandated by the Colorado Department of Public Health and Environment Addressing Cross-Connections and Back Flow Prevention

The Mayor noted the ordinance was introduced at the previous meeting. Town Manager Coates reported the Council requested staff address budget and administration of the program. She explained a fee will be charged to help offset administrative costs of the State imposed program, and funds will be budgeted for administration, which may include outside contractual services.

ACTION:

Councilor Hunter moved to adopt Ordinance 03-2016 Amending Chapter 9 and Enacting a New Section 9-1-27 of the Ridgway Municipal Code, to Comply with Requirements Mandated by the Colorado Department of Public Health and Environment Addressing Cross-Connections and Back Flow Prevention. The motion was seconded by Councilmember Barnes and on a call for the vote carried with Councilor Austin abstaining.

POLICY MATTERS

13. Award of contract for sculptures for RAMP Project

Economic Development Coordinator Diedra Silbert explained the RAMP Furnishings Committee recently interviewed finalists for creation of five sculptures for the RAMP

Project consisting of a gateway sculpture and four bridge pilaster pieces. She reported the committee is strongly recommending purchasing the sculptures from Bryan Seran from Durango.

Mr. Seran presented model representations of the sculptures. He explained the pilaster pieces would be nine feet tall, including a 4" glass base, constructed of fabricated steel and include 2" pyrex glass balls. The gateway piece is fifteen feet tall and constructed of railroad ties, railroad rails, glass and pyrex glass balls.

Mr. Seran answered questions from the Council.

ACTION:

It was moved by Councilor Hunter, seconded by Mayor Pro Tem Johnson and unanimously carried to award the contract for downtown sculptures for the RAMP Project to Bryan Seran.

The Council took a recess at 7:10 pm and reconvened the meeting at 7:15 pm.

14. Resolution for application to the Space to Create Program and appropriation of funds from the 2016 Fiscal Year Budget for feasibility studies

Coordinator Silbert presented a resolution to be submitted with the Space to Create application. She noted the document contains information which can not be included within the application questions, and address the Town history related to affordable housing; needs assessment and demand; designation as a Creative District and inclusion in the Main Street Program, including being awarded Main Street City of the Year; strategic planning and budgeting as it relates to affordable housing; the RAMP downtown investment project and partnerships.

Town Manager Jen Coates noted requirements for the application require a financial commitment of \$35,000 from the 2016 Fiscal Year Budget for a feasibility study and arts market survey. She reported \$10,000 has been budgeted in 2016 for an affordable housing feasibility study; and monies within the contractual services line item can be used for the remainder. She noted if approved, the project will require the transition of Ms. Silbert's position to assist in the project, along with the Planning Intern who will join the Town in June. She noted "this is an unprecedented project with many unknowns" and the Town is competing now with one other municipality for the award. Manager Coates noted a site visit from the Space to Create partner agencies will be held on May 12th and requested funds to provide lunch for the attendees.

ACTION:

Councilor Barnes moved to approve Resolution No. 16-02 Endorsing the Submittal of Full Application to Participate in the State of Colorado Space to Create Program, and approve a pledge of matching funds from the 2016 General Fund, Councilor Gold seconded and it carried unanimously.

ACTION:

Mayor Pro Tem Johnson moved to appropriate up to \$500 for lunch for the site visit on May 12th. Councilor Barnes seconded the motion, and after a call for the vote, the motion carried unanimously.

15. Ratify Steering Committee for Space to Create

Coordinator Silbert presented a listing of Space to Create Outreach Steering Committee members and asked the Council to ratify the appointments. She presented a change and an addition to the list as presented.

ACTION:

Moved by Mayor Pro Tem Johnson, seconded by Councilor Hunter to ratify the Steering Committee as listed in the agenda packet with the changes as presented. The motion carried unanimously.

16. Memorandum of Understanding with the Space to Create Partners

Coordinator Silbert presented a Memorandum of Understanding with local partners of the Space to Create Program, noting the document defines each parties responsibility. Partners include the Town, Ouray County Housing Authority, Telluride Foundation, San Miguel Power Association, Weehawken Creative Arts, Chautauqua Society and Region 10.

ACTION:

Mayor Pro Tem Johnson moved to approve the MOU with the Space to Create Partners. Councilmember Hunter seconded the motion which carried with Councilor Austin abstaining due to a conflict of interest being a member of the Chautauqua Society Board.

17. Award of contract for illuminated bollards for the RAMP Project

The Town Manager explained illuminated bollards for the RAMP project will be purchased using Department of Local Affairs (DOLA) grant funds. Request for bids were advertised this week, and award will be made before the Councils next meeting. She requested approval for staff to award the contract to the lowest bidder that meets the specifications.

ACTION:

Moved by Mayor Pro Tem Johnson to authorize staff to award the contract for downtown illuminated bollards to the lowest bidder, seconded by Councilmember Gold. The motion carried unanimously after a call for the vote.

18. Award of contract for street lighting and luminaires for RAMP Project

Manager Coates explained 25 street lights for the RAMP project will be purchased using DOLA grant funds. The lights will vary in height from twelve to sixteen feet and use LED warm white bulbs. Request for bids were advertised this week, and award will be made before the Councils next meeting. She requested approval for staff to award the contract to the lowest bidder that meets the specifications.

ACTION:

Moved by Mayor Pro Tem Johnson, seconded by Councilmember Gold to authorize staff to award the contract for downtown luminaries and street lighting to the lowest bidder, the motion carried unanimously.

19. Award of bid and issuance of contract for CDOT Phase 5 Enhancement Project

Public Works Director Joanne Fagan noted bids for construction of the Phase 5 Enhancement Project will be opened in two weeks. She requested approval for staff to award the contract to the lowest bidder.

ACTION:

Moved by Councilmember Hunter to authorize staff to award the contract for the Phase 5 Enhancement Project to the lowest bidder and acceptance of the Town Engineer, seconded by Councilor Barnes, the motion carried unanimously.

20. Introduction of an Ordinance Amending Chapter 9, Section 1, Subsection 9 of the Municipal Code as it relates to tap fees

Manager Coates explained at the prior meeting Council discussed, and received public input pertaining to, increasing water and wastewater tap fees over a two year period. She noted phasing would occur with the first rate increase occurring June 30th of this year with water taps increasing by \$1,500 and wastewater \$1,000. On July 1, 2017 the base fee for both taps will be \$6,000, fees would increase incrementally for larger sized taps.

ACTION:

Moved by Councilor Barnes to introduce an Ordinance Amending Chapter 9, Section 1, Subsection 9 of the Municipal Code, Councilmember Hunter seconded, and on a call for the vote the motion carried unanimously.

21. Request to appoint members to the Ridgway Ouray County Joint Planning Board

Town Manager Memorandum dated 4-11-16 presenting a listing of the current Town appointments to the Ouray County Joint Planning Board.

Manager Coates explained Town appointments are staggered three year terms, and are ratified by the Board of County Commissioners. She noted current members with terms expiring are Councilmember Hunter and Mayor Pro Tem Johnson.

There was discussion by the Council.

ACTION:

Councilmember Barnes moved to recommend to the Ouray County Board of County Commissioners to reappoint Ellen Hunter and Eric Johnson to the Ouray County Joint Planning Board. Councilor Gold seconded the motion, which carried unanimously.

22. Consideration of filling vacancy on the Planning Commission

Mayor Clark noted Brian Scranton has resigned from the Planning Commission and the Town's Charter authorizes the Mayor to make the appointments to the Commission. He asked the Clerk to advertise the opening and receive letters of interest, which he will review and then make a recommendation to the Council at the next meeting.

23. Annual appointment of Mayor Pro Tem and review of Council representation on committees and commissions

Mayor Clark asked for the annual appointment of the Mayor Pro Tem.

ACTION:

Moved by Councilor Barnes to appoint Eric Johnson as Mayor Pro Tem, seconded by Councilmember Gold, and carried unanimously.

The Council reviewed the current list of Council representation on committees, committees and organizations. The following changes were made: Chamber of Commerce Liaison will be Councilor Barnes; Councilor Williams will serve on the County Weed Board; Joint Planning Board position which was held by Councilor Weaver, will now be held by Rick Weaver as a citizen; eliminate the Main Street Advisory Board; Councilor Austin will represent the Town on Multi-Jurisdictional Housing Authority and also the Town Parks Committee; Mayor Clark will sit on the Scholarship Committee; and the Sister Community Committee will now be two members.

24. Update on Town sponsored events

The Town Clerk presented an update on Town sponsored summer events. She reported free movie nights in Hartwell Park, Townie Tuesday Picture Show, will be held June 21 through August 9th. August 19 and 20 the Town will partner with Telluride Mountain and the dzi Foundation to hold 'Mountain Film in Ridgway' in the park.

The annual Love Your Valley Festival, fundraising event for the free concert series, will be held on May 21st this year, and also include celebration of the Town's 125th birthday. Other organizations are being encouraged to plan events to round out the day.

The free concert series will be held on the four Thursdays in July. The Town has purchased two 20x20 tents to use at the series, and one of the events on-going sponsors will be donating a tent for use as a green room for the bands.

MANAGERS REPORT

The Town Manager presented an update on the RAMP Project regarding street closures.

She noted staff is recommending updating the procurement policy and standard contractual agreements, and requested the ability to incur legal expenses to work with the Town Attorney on the project. Council agreed.

Manager Coates noted staff is planning to address updating shared tap regulations in the upcoming year. She noted there have been billing problems with taps shared within one building with numerous units, and different owners.

The Town Manager reported at the previous meeting the Council approved issuance of a special use permit for construction of a pump track in the Athletic Park to the Ridgway Areas Trail (RAT) Group. The RAT Board has requested use of an encroachment and excavation permit instead. The Town would receive ownership of the track, and through the Adopt a Parks Program the Board would provide maintenance of the track. The Council agreed to change the permit type.

COUNCIL REPORTS

Councilor Barnes presented an update on the Scholarship Committee and Multi Jurisdictional Housing Authority. Mayor Pro Tem Johnson reported on the Parks Committee.

EXECUTIVE SESSION

The Town Attorney requested an executive session pursuant to CRS 24-6-402(b), conference with the Town Attorney for the purpose of receiving legal advice and to discuss matters subject to negotiations regarding public improvements.

ACTION:

Mayor Pro Tem Johnson moved to go into closed session the motion was seconded by Councilor Barnes and carried unanimously.

The Council entered into executive session at 8:04 p.m. with the Town Attorney, Town Manager and Public Works Director.

The Council reconvened back into open session at 10:15 p.m.

ADJOURNMENT

The meeting adjourned at 10:15 p.m. to a workshop meeting on April 14, 2016 at 5:30 p.m. in the Community Center at 201 N. Railroad Street.

Respectfully Submitted,

Pam Kraft, MMC
Town Clerk