

Ridgway Town Council
Regular Meeting
Wednesday, January 12, 2011, 5:30 pm
Community Center, Ridgway Town Hall
201 N. Railroad Street, Ridgway, Colorado

ROLL CALL Councillors Rich Durnan, Ellen Hunter, Eric Johnson, Tim Patterson, Rick Weaver, Mayor Pro Tem John Clark and Mayor Pat Willits

ADDITIONS & DELETIONS TO THE AGENDA

ADOPTION OF CONSENT CALENDAR All matters listed under the consent calendar are considered to be routine by the Town Council and enacted by one motion. The Council has received and considered reports and recommendations prior to assigning consent calendar designations. Copies of the reports are on file in the Town Clerk's Office and are available to the public. There will be no separate discussion on these items. If discussion is requested, that item will be removed from the consent calendar and considered separately.

1. Minutes of the Regular Meeting of December 8, 2010.
2. Register of Demands for January 2011.
3. Pursuant to state statute designate the Town Hall bulletin board as the official posting place.
4. Resolution Supporting the Agreement Between the Town of Ridgway and the Board of the Great Outdoors Colorado Trust Fund for the Ridgway Skate Ranch, Phase II
5. Approve change to employees retirement plan authorizing new option for Roth 457 Provision.
6. Water and sewer leak adjustment – 160 Liddell LLC/Account # 3010.1.
7. Approve letter of acceptance as participant in the EPA Energy Management Pilot Program.
8. Accept planning and design grant for water system from Colorado Water Resources and Power Development Authority.

PUBLIC COMMENTS Established time for the public to address the Council regarding any item not otherwise listed on the agenda. Comments will be limited to 5 minutes per person.

PUBLIC REQUESTS AND PRESENTATIONS Comments will be limited to 5 minutes per person; discussion of each item may be limited to 20 minutes - unresolved items may be continued to a future meeting.

9. Lodging tax update from Ridgway Area Chamber of Commerce – Kari Wage.

POLICY MATTERS Public comments will be limited to 5 minutes per person; overall discussion of each item may be limited to 20 minutes - unresolved items may be continued to a future meeting.

10. Discussion regarding calculation of fees in lieu for water rights in the annexation policy – Town Manager.
11. Award of bid for force main portion of lift station project – Public Works Director.
12. Award of bid for installation of pump station in Vista Terrace Subdivision – Public Works Director.

13. Review of Council workshop meetings in 2011 – Town Manager.

STAFF REPORTS Written report is provided for informational purposes prior to the meeting updating Council on various matters that may or may not warrant discussion and action.

COUNCIL COMMITTEE REPORTS Informational verbal reports from Councillors pertaining to the following committees, commissions and organizations:

Chamber of Commerce Liaison - Councillor Weaver

County Board of Appeals - Mayor Pro Tem Clark

Fairgrounds Liaison - Mayor Willits

Gunnison Valley Transportation Planning Region – Town Manager; alternate Public Works Director

Parks, Trails & Open Space Task Force - Councillors Durnan, Johnson and Weaver

Planning & Zoning Commission representatives - Mayor Pro Tem Clark and Mayor Willits

Region 10 - Councillor Patterson; alternate - Mayor Willits

Multi-Jurisdictional Housing Authority - Councillor Hunter and Town Manager

Joint Planning Board - Councillors Hunter and Weaver, citizen Rod Fitzhugh; alternate – Councilmember Patterson

New Community Coalition Advisory Board - Mayor Pro Tem Clark; alternate - Mayor Willits

County Weed Board – Councillor Hunter; alternate – Public Works Director

Ouray County Transit Committee – Public Works Director; alternate – Town Manager

ADJOURNMENT

Deadline for agenda items for next regular meeting, Wednesday, February 2, 2010 by 5:00 p.m.
Town Clerk's Office, 201 N. Railroad Street, Ridgway, Colorado.

RIDGWAY TOWN COUNCIL
MINUTES OF REGULAR MEETING
DECEMBER 8, 2010

CALL TO ORDER

The Mayor called the meeting to order at 5:35 p.m. in the Community Center at 201 N. Railroad Street, Ridgway, Colorado. The Council was present in its entirety with Councillors Durnan, Hunter, Johnson, Patterson, Weaver, Mayor Pro Tem Clark and Mayor Willits in attendance.

CONSENT AGENDA

1. Minutes of Regular Meeting of November 10, 2010
2. Minutes of Workshop Meeting of November 3, 2010.
3. Register of Demands for December 2010.
4. Resolution Amending Personnel Regulations As They Pertain to Holidays.

ACTION:

It was moved by Councillor Johnson and seconded by Mayor Pro Tem Clark to approve the consent agenda. The motion carried unanimously.

PUBLIC COMMENTS

Sam Middleton presented a contribution of \$535 towards expansion of the skatepark, which was raised during the recent skateboard competition.

The Mayor noted the Town has received a GOCO grant to construct the second phase of the park. Mr. Middleton requested that a committee of facility users be permitted to meet with the designer chosen for the project and share ideas.

PUBLIC HEARINGS

5. Ordinance of Ridgway General Improvement District No. 1 Providing for the Dissolution of the District

The Town Council acting in its capacity as Board of Directors of General Improvement District #1 held a public hearing to discuss dissolution of the district. District Treasurer Pam Kraft noted this was the second reading of an ordinance providing for the dissolution of the district effective December 31, 2011 and establishing that no property taxes will be levied or collected in 2011. She explained a letter was mailed to all property owners in the district transmitting the ordinance and notice of public hearing, additionally notice of introduction of the ordinance was posted and published in the local paper.

There was no one from the audience wishing to address the board.

ACTION:

Board Member Clark moved to adopt Ordinance No. 1-2010 Providing for the Dissolution of the District, Member Weaver seconded and the motion unanimously carried.

6. Adoption of Ridgway General Improvement District #1 Fiscal Year 2011 Budget and Setting Mill Levy for Fiscal Year 2011

The District Treasurer asked General Improvement District #1 Board of Directors to approve resolutions adopting a budget for Fiscal Year 2011 and determining to not levy property taxes for the year 2011.

ACTION:

Board Member Clark moved to adopt the Resolution of Ridgway General Improvement District #1, Ridgway Colorado, Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Calendar Year Beginning on the First Day of January 2011 and Ending on the Last Day of December 2011. Board Member Johnson seconded and after a call for the vote it carried unanimously.

ACTION:

It was moved by Board Member Clark to adopt the Resolution of Ridgway General Improvement District #1, Ridgway, Colorado, Determining to Not Levy General Property Taxes for the Year 2011, Board Member Hunter seconded and it carried unanimously.

7. Adoption of the Town of Ridgway Fiscal Year 2011 Budget and Setting the Mill Levy for Fiscal Year 2011

The Town Clerk/Treasurer presented the 2011 Fiscal Year Budget and asked the Council to consider resolutions adopting the budget for each fund, appropriating monies from the various funds and levying general property taxes for 2011.

ACTION:

Moved by Councillor Hunter, seconded by Mayor Pro Tem Clark and unanimously carried to adopt Resolution No. 10-10 Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Calendar Year Beginning on the First Day of January 2011 and ending on the Last Day of December 2011.

ACTION:

Councillor Johnson moved to adopt Resolution No. 10-11 Appropriating Sums of Money to the Various Funds and Spending Agencies, in the Amount and for the Purpose as Set Forth Below, for the 2011 Budget Year. Mayor Pro Tem Clark seconded and it carried unanimously.

ACTION:

On a motion by Mayor Pro Tem Clark and a second by Councillor Weaver to adopt Resolution No. 10-12 Levying General Property Taxes for the Year 2011, to Help Defray the Costs of Government for the 2011 Budget Year the motion carried unanimously after a call for the vote.

POLICY MATTERS

8. Review and discussion of Energy Action Plan and Strategy from the Western San Juans Community Energy Board

Ouray and San Miguel County draft Strategy for Collaborative Energy Action Planning for 2010 to 2020.

Manager Jen Coates explained the draft is a collaborative document of Ouray and San Miguel Counties and jurisdictions located within the counties. It was prepared over a ten month period by the Western San Juans Community Energy Board, which was formed after receipt of energy conservation grant funds. The ten year plan is a "living document" which will be updated, modified and changed over time. The document addresses energy and water use, renewables, zero waste, transportation and other items such as community outreach and education. It also establishes objectives and goals for the region as a whole, and for each jurisdiction, identified by government and public use. She explained the document requires an energy action coordinator in each jurisdiction, and suggested the Town designate an employee who would allocate eight to ten hours a month to work towards implementing the goals. There was discussion and it was agreed the building inspector should assume this role for the Town. Manager Coates noted the document is now being reviewed by legislative bodies within all the jurisdictions, as the board is soliciting feedback and input. She asked the Council to read the document and transmit comments to either herself or Mayor Pro Tem Clark, both of whom represent the Town on the board.

9. Presentation of proposed project scope for master plan update in 2011

Draft project scope for the 2011 master plan update from Town Manager dated 12-1-2010.

Manager Coates explained the Planning Commission has agreed upon the draft project scope which outlines items to be updated in the master plan during 2011. Over the past few months the Commission has been reviewing documents and performing base research and information gathering to define the scope of what areas should be addressed in the 2011 update. The Commission agrees focus should be placed upon the land use, economic development, capital improvement and historic preservation plan components. She explained Commissioners will play a large role in development of the updates and invited participation by interested members of the Council.

10. Presentation of the 2009 Audit

The Town Clerk explained auditor Pete Blair, with Blair and Associates, was scheduled to present the 2009 Audit, but was unable to attend the meeting. He prepared a Management Report ending on December 31, 2009 and presented her with comments to present to the Council. The Council and Clerk reviewed the report. She reported Mr. Blair stated "overall the Town has held it's own and stayed the same as 2008".... "which is great due to the fact the economy is so bad". "Most small towns are having a loss, and you're in good shape".

STAFF REPORTS

The Public Works Director announced requests for bids for the Vista Terrace Pump Station project have been solicited. She answered questions from the Council regarding repairs to the pedestrian bridge at Cottonwood Park.

The Town Manager presented an update on the subcommittee working to develop an integrated weed management plan, which will be presented to the Council in March.

Town Attorney John Kappa reported the property owners in Vista Terrace have inquired into formation of an improvement district to pave the streets within the subdivision. There was a consensus of the Council supporting the proposal and also if paved, the streets be maintained as Town streets.

EXECUTIVE SESSION

The Town Attorney suggested the Council enter into an executive session to discuss matters subject to negotiation with respect to land development agreements, code enforcement and water utility agreements pursuant to State Statute Provisions 24-6-402(4)(a)(b)&(e) to confer with the Town Attorney and receive legal advise, and a position relative to negotiations.

ACTION:

Mayor Pro Tem Clark moved to go into closed session. Councilmember Johnson seconded. The motion carried unanimously.

The Council entered into a closed session at 6:55 p.m. with the Town Attorney, Manager and Public Works Director.

The Council reconvened to open session at 8:20 p.m.

ADJOURNMENT

The Mayor adjourned the meeting at 8:20 p.m.

Respectfully Submitted,

Pam Kraft, MMC
Town Clerk

Town of Ridgway
Register of Demands No. 11-01
As of January 6, 2011

Name	Memo	Account	Amount
Accutest Mountain States			
Accutest Mountain States		20000 · Accounts Payable (Unpaid or unap...	-224.00
Accutest Mountain States		990WOO · Testing - water	224.00
Total Accutest Mountain States			0.00
Alpine Beverage			
Alpine Beverage		20000 · Accounts Payable (Unpaid or unap...	-6.90
Alpine Beverage		732POO · Supplies & Materials	1.73
Alpine Beverage		632GO2 · Supplies & Materials	1.73
Alpine Beverage		932SOO · Supplies & Materials	1.73
Alpine Beverage		932WOO · Supplies & Materials	1.71
Alpine Beverage		20000 · Accounts Payable (Unpaid or unap...	-48.30
Alpine Beverage		732PO1 · Supplies - community center	48.30
Total Alpine Beverage			0.00
Black Hawk Construction Services LLC			
Black Hawk Construction Services LLC		20000 · Accounts Payable (Unpaid or unap...	-1,000.00
Black Hawk Construction Services LLC	insulate building	989WOO · Plant Expenses - water	1,000.00
Total Black Hawk Construction Services LLC			0.00
Caselle Inc			
Caselle Inc		20000 · Accounts Payable (Unpaid or unap...	-1,409.00
Caselle Inc		514GOO · Consulting Services	469.66
Caselle Inc		914SOO · Consulting & Engineering Servs	469.67
Caselle Inc		914WOO · Consulting & Engineering Servs	469.67
Total Caselle Inc			0.00
CIRSA			
CIRSA		20000 · Accounts Payable (Unpaid or unap...	-421.35
CIRSA	boiler & machinery	920WOO · Insurance (Property/Casualty)	210.00
CIRSA	boiler & machinery	920SOO · Insurance (Property/Casualty)	211.35
CIRSA		20000 · Accounts Payable (Unpaid or unap...	-4,840.25
CIRSA		920WOO · Insurance (Property/Casualty)	4,840.25
CIRSA		20000 · Accounts Payable (Unpaid or unap...	-1,000.00
CIRSA	Stults claim	720POO · Insurance (Property/Casualty)	1,000.00
Total CIRSA			0.00
City of Delta			
City of Delta		20000 · Accounts Payable (Unpaid or unap...	-140.00
City of Delta		990WOO · Testing - water	140.00
Total City of Delta			0.00
CML			
CML		20000 · Accounts Payable (Unpaid or unap...	-1,012.00
CML	1/1-12/31/2011	522GOO · Dues & Memberships	1,012.00
Total CML			0.00
Hartman Brothers Inc			
Hartman Brothers Inc		20000 · Accounts Payable (Unpaid or unap...	-6.82
Hartman Brothers Inc		660GO2 · Gas & Oil	2.27
Hartman Brothers Inc		960SOO · Gas & Oil	2.27
Hartman Brothers Inc		960WOO · Gas & Oil	2.28
Hartman Brothers Inc		20000 · Accounts Payable (Unpaid or unap...	-36.92
Hartman Brothers Inc		632GO2 · Supplies & Materials	12.31
Hartman Brothers Inc		932WOO · Supplies & Materials	12.31
Hartman Brothers Inc		932SOO · Supplies & Materials	12.30
Total Hartman Brothers Inc			0.00
John Deere Credit			
John Deere Credit		20000 · Accounts Payable (Unpaid or unap...	-7,725.73
John Deere Credit		691GO2 · Equipment Lease - John Deere	2,575.25
John Deere Credit		991WOO · Equipment Lease - John Deere	2,575.24
John Deere Credit		991SOO · Equipment Lease - John Deere	2,575.24
Total John Deere Credit			0.00
Office Solutions			
Office Solutions		20000 · Accounts Payable (Unpaid or unap...	-56.80
Office Solutions	Scott business cards	841GO3 · Office Supplies	56.80

Town of Ridgway
Register of Demands No. 11-01
As of January 6, 2011

Name	Memo	Account	Amount
Total Office Solutions			0.00
Ouraynet Inc.			
Ouraynet Inc.		20000 · Accounts Payable (Unpaid or unap...	-100.65
Ouraynet Inc.		930SOO · Computer Services	25.16
Ouraynet Inc.		930WOO · Computer Services	25.16
Ouraynet Inc.		530GOO · Computer Services	25.17
Ouraynet Inc.		830GO3 · Computer Services	25.16
Total Ouraynet Inc.			0.00
Pinnacol Assurance			
Pinnacol Assurance		20000 · Accounts Payable (Unpaid or unap...	-1,255.00
Pinnacol Assurance		504GOO · Workers Compensation Insurance	1,255.00
Total Pinnacol Assurance			0.00
Quill.com			
Quill.com		20000 · Accounts Payable (Unpaid or unap...	-82.99
Quill.com		841GO3 · Office Supplies	82.99
Quill.com		20000 · Accounts Payable (Unpaid or unap...	-266.87
Quill.com		841GO3 · Office Supplies	16.16
Quill.com		541GOO · Office Supplies	250.71
Total Quill.com			0.00
Recla Metals LLLP			
Recla Metals LLLP		20000 · Accounts Payable (Unpaid or unap...	-274.00
Recla Metals LLLP		632GO2 · Supplies & Materials	274.00
Total Recla Metals LLLP			0.00
Region 10			
Region 10		20000 · Accounts Payable (Unpaid or unap...	-1,247.00
Region 10		5075GO1 · Region 10	1,247.00
Total Region 10			0.00
Ridgway True Value Hardware			
Ridgway True Value Hardware	Customer 1908	20000 · Accounts Payable (Unpaid or unap...	-258.65
Ridgway True Value Hardware	Customer 1908	632GO2 · Supplies & Materials	7.56
Ridgway True Value Hardware	Customer 1908	932SOO · Supplies & Materials	6.69
Ridgway True Value Hardware	Customer 1908	731PO1 · Maint & Repairs - comm cntr	9.40
Ridgway True Value Hardware	Customer 1908	732POO · Supplies & Materials	51.62
Ridgway True Value Hardware	Customer 1908	632GO2 · Supplies & Materials	14.46
Ridgway True Value Hardware	Customer 1908	932WOO · Supplies & Materials	14.46
Ridgway True Value Hardware	Customer 1908	932SOO · Supplies & Materials	14.46
Ridgway True Value Hardware	Customer 1908	931WOO · Maintenance & Repairs	140.00
Total Ridgway True Value Hardware			0.00
Rocky Mountain Health Plans			
Rocky Mountain Health Plans		20000 · Accounts Payable (Unpaid or unap...	-9,737.45
Rocky Mountain Health Plans	Jan PR DD #1	Health Insurance Payable	264.84
Rocky Mountain Health Plans	Jan PR DD #2	Health Insurance Payable	264.84
Rocky Mountain Health Plans		902WOO · Health Insurance	1,673.96
Rocky Mountain Health Plans		902SOO · Health Insurance	1,386.80
Rocky Mountain Health Plans		502GOO · Health Insurance	2,658.38
Rocky Mountain Health Plans		602GO2 · Health Insurance	1,233.47
Rocky Mountain Health Plans		802GO3 · Health Insurance	1,503.44
Rocky Mountain Health Plans		702POO · Health Insurance	751.72
Total Rocky Mountain Health Plans			0.00
SourceGas-P W Facility			
SourceGas-P W Facility		20000 · Accounts Payable (Unpaid or unap...	-196.43
SourceGas-P W Facility		742POO · Utilities	49.10
SourceGas-P W Facility		642GO2 · Utilities	49.11
SourceGas-P W Facility		942SOO · Utilities	49.11
SourceGas-P W Facility		942WOO · Utilities	49.11
Total SourceGas-P W Facility			0.00
SourceGas-Park			
SourceGas-Park		20000 · Accounts Payable (Unpaid or unap...	-84.76
SourceGas-Park		742POO · Utilities	84.76

Town of Ridgway
Register of Demands No. 11-01
As of January 6, 2011

Name	Memo	Account	Amount
Total SourceGas-Park			0.00
SourceGas-Public Works Office			
SourceGas-Public Works Office		20000 · Accounts Payable (Unpaid or unap...	-50.17
SourceGas-Public Works Office		642GO2 · Utilities	12.54
SourceGas-Public Works Office		742POO · Utilities	12.55
SourceGas-Public Works Office		942SOO · Utilities	12.54
SourceGas-Public Works Office		942WOO · Utilities	12.54
Total SourceGas-Public Works Office			0.00
SourceGas-Town Hall & Comty. Center			
SourceGas-Town Hall & Comty. Center		20000 · Accounts Payable (Unpaid or unap...	-264.85
SourceGas-Town Hall & Comty. Center		742PO1 · Utilities - community center	88.28
SourceGas-Town Hall & Comty. Center		842GO3 · Utilities	88.28
SourceGas-Town Hall & Comty. Center		542GOO · Utilities	88.29
Total SourceGas-Town Hall & Comty. Center			0.00
SourceGas - Lift Station			
SourceGas - Lift Station		20000 · Accounts Payable (Unpaid or unap...	-27.11
SourceGas - Lift Station		942SOO · Utilities	27.11
Total SourceGas - Lift Station			0.00
Standard Insurance			
Standard Insurance		20000 · Accounts Payable (Unpaid or unap...	-125.15
Standard Insurance		526GOO · Life Insurance (all)	125.15
Total Standard Insurance			0.00
Sunset Autonotive & Auto Supply			
Sunset Autonotive & Auto Supply		20000 · Accounts Payable (Unpaid or unap...	-762.44
Sunset Autonotive & Auto Supply		961SOO · Vehicle & Equip Maint & Repair	762.44
Total Sunset Autonotive & Auto Supply			0.00
UNCC			
UNCC		20000 · Accounts Payable (Unpaid or unap...	-3.22
UNCC		942SOO · Utilities	1.61
UNCC		942WOO · Utilities	1.61
Total UNCC			0.00
Underwriters Laboratories Inc			
Underwriters Laboratories Inc		20000 · Accounts Payable (Unpaid or unap...	-75.00
Underwriters Laboratories Inc		990WOO · Testing - water	75.00
Total Underwriters Laboratories Inc			0.00
Wired Computer Consulting			
Wired Computer Consulting		20000 · Accounts Payable (Unpaid or unap...	-175.00
Wired Computer Consulting		514GOO · Consulting Services	175.00
Total Wired Computer Consulting			0.00
TOTAL			0.00

Resolution No. 11-01

Resolution of the Town Council of Ridgway, Colorado
Supporting the Agreement Between the Town of Ridgway and the Board of the
Great Outdoors Colorado Trust Fund for the Ridgway Skate Ranch, Phase II

WHEREAS, the Town of Ridgway supports the completion of Phase II of the skate park located in the Ridgway Athletic Park, and

WHEREAS, the Town of Ridgway has received a grant from Great Outdoors Colorado to fund the expansion of the skate park, subject to the execution of a grant agreement.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO THAT:

SECTION 1: The Town Council hereby authorizes the Mayor to sign the grant agreement with Great Outdoors Colorado.

SECTION 2. The Town Council hereby authorizes the expenditure of funds as necessary to meet the terms and obligations of the grant agreement and application.

SECTION 3. This resolution to be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 12th of January, 2010.

TOWN OF RIDGWAY

Pat Willits, Mayor

ATTEST

Pam Kraft, MMC
Town Clerk

- Addtl feature to exsisting 457 plan
 - Allows tax deferred contr's or combo of traditional 457 & Roth 457
 - As long as don't exceed annual amt.
- Roth amts not available for a loan
- Add Roth to 457 plan



New Roth 457 Provision

(Available 1/1/2011)

CCOERA is pleased to announce the addition of the new Roth 457 Provision to CCOERA's existing 457 Deferred Compensation Plan, as established under The Small Business Jobs and Credit Act of 2010 signed into law September 27, 2010. Any CCOERA member employer may add this option to their current 457 Deferred Compensation Plan effective January 1, 2011.

This new Roth 457 Provision, once adopted and setup by an employer, will enable employees to make Regular (before-tax) contributions, Roth (after-tax) contributions or a combination of both types of contributions to their current CCOERA 457 Deferred Compensation account. The combined total of both contribution types may not exceed current 457 plan limits: Regular at \$16,500, Age 50 at \$22,000 or Traditional Catch-up at \$33,000 (if eligible).

As you may already know, how you pay the taxes on the two (2) different types of savings is the primary difference between the two (2) options. Regular 457 contributions enable one to reduce their taxable income in the year they're made, but at retirement any withdrawals taken will produce taxable income, which might be a real benefit if you are in a higher tax bracket now and in a lower tax bracket at retirement.

As an alternative, the new Roth 457 contributions will be made as an after-tax contribution now, with no reduction of current taxable income. However, if these amounts are left to grow at least 5 years and until age 59 ½, one will be able to make withdrawals that are 100% tax free, an excellent benefit if tax brackets are higher than expected at retirement.

Since no one can predict what future tax rates will be, using both types of contributions (before-tax and after-tax) can be a great way to diversify your CCOERA account from a tax point-of-view.

As a general rule, the benefits of Roth 457 savings increase the longer you have until retirement and the greater your earnings become. This means that younger employees tend to benefit the most by electing to make Roth 457 contributions rather than Regular 457 contributions, since they have a much longer time horizon for accumulating retirement savings and eventual tax free earnings.

Rollovers from non-CCOERA Roth accounts will be allowed, but internal transfers from other CCOERA accounts will not be permitted. Also, loans and emergency withdrawals will not be available on Roth 457 funds.

To add this new Roth 457 option to your current CCOERA 457 Deferred Compensation plan, employers will need to complete a new CCOERA Participant Agreement, adjust your payroll contributions reports and obtain CCOERA's updated 457 Deferred Compensation forms.

This notice was not intended to be a complete description of this new option. For more information, please contact your CCOERA Client Services Representative at (303) 713-9400, press "0" or (800) 352-0313, enter 2, and press "0".

Mobile - 970-260-1458

STAFF REPORT

Subject: Request for water leak and sewer adjustment – 160 Liddell LLC/Account # 3010.1
Initiated By: Pam Kraft, MMC, Town Clerk
Date: December 15, 2010

BACKGROUND:

The Town has received a letter requesting a water leak and sewer adjustment for the commercial building at 160 Liddell. The water leak was located in the landscaping system, when after being improperly winterized, a pipe froze and broke. Repairs to the system were made immediately after being contacted by Town staff. Since the water did not enter the sewer system, the account holder is requesting an adjustment to the commercial sewer charge.

Staff has reviewed the water and sewer usage history and a leak adjustment on both the water and sewer is recommended. Commercial water usage is charged \$4 after 10,000 gallons, and a leak adjustment is pro-rated at \$3. The monthly sewer charge is \$18 per month, and since the water went into the ground and not into the sewer system, staff is recommending the fees for excess sewer be forgiven. The water credit would be \$38.90 and sewer \$71.58 for a total adjustment of \$110.48.

ANALYSIS:

Pursuant to Municipal Code Section 9-1-23 the Council has the authority to make water leak adjustments. The language is as follows:

9-1-23:WATER BREAK ADJUSTMENTS.

(A) The Town Council shall have authority to make an equitable adjustment to a water bill when the bill is extraordinarily high due to an undiscovered break downstream of the customer's meter if the break was not caused by the customer's negligence and the customer did not have a reasonable opportunity to discover the break more quickly than it was discovered.

(B) No adjustment shall be allowed unless the customer submits a written request for the adjustment within fifteen days of the mailing of the bill in question and unless the leak has been repaired.

(C) The adjustment shall not reduce the customer's bill below the cost to the Town of producing the water supplied through the meter.

FINANCIAL CONSIDERATIONS:

In prior actions the Council has set a precedence and approved water and sewer leak adjustments for commercial buildings. There is a loss in revenue when the rate is decreased.

STAFF RECOMMENDATION:

Approve the water/sewer leak adjustment for 160 Liddell LLC/Account #3010.1 in the amount of \$110.48.

ATTACHMENT 1. Email dated 12-7-10 from John Gearty

Letter of Acceptance as Participant in the EPA Energy Management Pilot

This letter acknowledges my acceptance to be included as a pilot utility in the EPA Energy Management Pilot Program. As a participant in this program, I will commit to:

- Benchmark current and future energy use
- Pursue funding to complete energy process audits.
- Participate in 3 EPA sponsored workshops to develop an Energy Management Plan for my facility
- Complete an Energy Management Plan for my facility
- Commit to implementing prioritized projects identified in my Energy Management Plan through one or more of the following:
 - Apply for resources to implement identified projects;
 - Incorporate prioritized projects into the utility Capital Improvement Plan; and/or
 - Work with state agency staff for the Water Pollution Control and/or Drinking Water Revolving Fund programs to add green components to projects currently listed in the State Intended Use Plan(s) and/or identify and add new projects that will be eligible for the SRF programs' Green Project Reserve

Name of Utility: _____

Contact person at your utility for this pilot: _____

Email: _____ **Phone:** _____

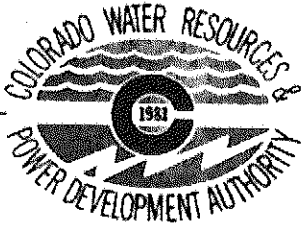
Name of Public Works Director/Governing body: _____

Signature of Public Works Director/Governing Body: _____

****Please return this form via email *or* mail to Elaine Lai by **January 14, 2011** at:**

Email: lai.elaine@epa.gov

Address: Elaine Lai, 1595 Wynkoop (8P-W-WW), Denver CO 80202



COLORADO WATER RESOURCES & POWER DEVELOPMENT AUTHORITY

Logan Tower Bldg – Suite 620, 1580 Logan Street, Denver, Colorado 80203-1942
303/830-1550 · Fax 303/832-8205 · info@cwrpda.com

January 3, 2011

Jen Coates, Mayor
Town of Ridgway
PO Box 10
Ridgway, CO 81432

RE: Drinking Water Pre-Loan Planning and Design Assistance Grant

Dear Ms. Coates:

The Colorado Water Resources and Power Development Authority (the "Authority") and the Water Quality Control Division (the "Division") have reviewed the Town of Ridgway's application for a planning and design grant related to the Town's Water System. I am pleased to inform you that a \$10,000 grant is hereby offered to support a portion of the planning costs associated with the development of the Energy Audit. This grant is intended to help the Town bring actual construction work for the water system to fruition in a timely manner.

Funding for the engineering study is made possible through a coordinated effort between the Authority and the Division. A contractual agreement conveying the \$10,000 grant obligation is attached. **Please sign the agreement, make a copy for your records and return the executed agreement to:**

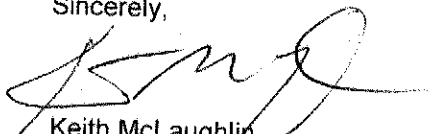
Colorado Water Resources and Power Development Authority
Attention: Keith McLaughlin
1580 Logan Street, Suite 620
Denver, Colorado 80203

The Division's staff will be responsible for managing this grant and the Authority will distribute the funds upon the Division's approval. Please contact Elizabeth Pine at the Division at 303.692.2368 for payment disbursement information. Be aware that appropriate expenditure documentation must accompany requests for reimbursement (Attachment A) and the expenses noted on the invoice(s) must be incurred after the effective date of this agreement. In addition, a completed Energy Audit must be submitted to the WQCD for approval prior to disbursement of final grant funds.

As noted in bold on the *Revolving Fund Pre-Loan Planning/Design Grant Agreement*, if the Contractor does not borrow funds from this program, a waiver from reimbursing the grant must be requested from the Authority's Board of Directors.

Best wishes to you in successfully accomplishing this work.

Sincerely,



Keith McLaughlin
Finance Director

Attachment – Town of Ridgway's Pre-Loan Planning and Design Assistance Grant Agreement
Attachment A - Request for Reimbursement

cc: Michael Beck, WQCD
Barry Cress, DOLA

STAFF REPORT
January 12, 2011

This Staff Report is a supplemental Report for inclusion in the Town Council packet and agenda at its regular monthly meeting. It is for informational purposes; items herein may or may not warrant Council discussion, and do not require Council action.

Water

The sheathing on the old water plant building had been open to daylight at the floor for quite some time. This past month staff added 2x framing to the inside wall (mostly framing materials left over from a project years ago), sealed the gap to the outside, and insulated the framing with spray foam insulation and sheet rocked the new walls. For the first time in years, the wind is no longer whistling (or rushing) thru the building and the heater is running a lot less often. Even though the thermostat setting is the same, the reduced air movement makes the building feel more comfortable, and we should realize some cost savings.

In addition to making the old water plant building more energy efficient, staff has been working with the Building Official on data collection and analysis for both the water and wastewater utilities. San Miguel Power has been helpful in providing information to the staff. Conclusions from these efforts are scheduled to be presented to Council at the January workshop. To fund an energy audit for the water and wastewater systems and feasibility of adding renewable energy systems, the Town applied for and has been awarded a grant through the State Health Department to participate in an EPA pilot program.

We are assessing the difference between how much treated water the water plant reports producing, and the amount of water that is running through the meters. The amount of water produced appears to be quite a bit higher than we think it should be when compared to the meter readings. We hoped that we would find a number of previously undetected leaks during the service line replacement project. We found a few and those have been fixed, but we think the unaccounted water remains high. In December, we initiated some experiments including checking the accuracy of the water meters at the water plant, which accounted for a few percent points. Next, we plan to check sections of the distribution system, but most of that work requires warmer weather and will have to wait until spring.

Applegate is updating the Lake Otonowanda study based on input from staff. They hope to have a "draft final" report to us in early January. Work on flow metering is on hold until spring since the flumes are now iced up.

As expected the costs for the Vista Terrace Pump Station greatly exceeded the funding available. A separate agenda item and staff report provide details on the bidding process and recommendations for how to proceed.

Wastewater

As time allows staff has been working on water and sewer infrastructure mapping. We required the contractor on the service project to provide GPS coordinates for all the meters and taps he installed and for all gate valves he used. We used that data to produce the as builts for the water service line project and to add to the Town's base map. Now, we are mapping manholes, with GPS coordinates assigned by a local surveyor. That data has been entered into the Town's base utility map as well, and is ongoing. We plan to also tie in gate valves that were not used as part of the water service line project and hydrants. Getting all this data into a base map should be quite helpful for a number of reasons, and we now have regulations requiring electronic submittals, which will allow us to move forward to the future.

The latest on the State's proposal to implement stringent nutrient standards is that the Water and Power Authority (WPA), which is the entity that provides most of the funding for wastewater plants requested that the Health Department and Water Quality Control Commission (WQCC) delay the hearing for the nutrient

standards to allow the Water and Power Authority time to determine how all the treatment plant upgrades that would be necessitated by the stricter nutrient standards would be funded. The WQCC will consider that request in mid January. It appears likely that at a minimum, the hearing for the stringent criteria will be postponed from June at least until early next year. In the interim, various subcommittees will continue to work on the proposed control regulation. Town Staff will continue to participate on the lagoon sub-committee with the goal of the control regulation including an exemption for lagoon based treatment systems.

The new lift station for the bathroom at the athletic park is nearly completed, with most of the electrical work finished in December. The pumps will be installed in the spring when usage at the park increases again.

CDOT approved a utility permit for placing the force main from the new lift station on CDOT Right-of-way. We are finalizing the contract with U-Tech who hopes to get started on the river crossing in late January.

Streets and Drainage

Between storms, staff trimmed the lower branches on most of the street trees in the industrial park and around the public works facilities. We are working on updating how we track equipment maintenance and will be working with the Marshall's office on a traffic management plan. So far we have the signage inventoried.

Parks and Open Space

SMPA generously donated additional LED Christmas lights to the Town which we promptly incorporated in the decorations around Town Hall and at Heritage Park. RACC also donated some lights for the Town's assistance on the "Christmas in the Park" event.

Structural engineer Dean Bosworth provided an assessment of the Cora Street Bridge in Cottonwood Park and recommended the bridge be closed for repairs. Dean also made recommendations for the renovation. In response, staff closed the bridge and ordered the materials. We hope to have the materials in mid to late January. Unfortunately in the interim, we have been repeatedly repairing and/or replacing the fencing material for the closure as people are cutting the fencing. The Marshals have been helpful in keeping watch and notifying the crew when repairs are needed, but this is an ongoing battle at the moment.

Staff has been working on organizing and processing the all the compost materials we collected last summer. We will be collecting Christmas trees in early January and will then do another chipping run. We are also working on needed maintenance and ongoing projects at Town Hall.

Enhancement Projects

Phase 2

Staff completed most of the closeout submittals for the phase 2 (Hwy 62 pedestrian crossing and sidewalk to the Fairgrounds Event Center) Enhancement project in December. We received comments from CDOT in early January and are responding.

Phase 3

We submitted a request to CDOT to commence and complete the design for phase 3 (Hwy 550 crossing, sidewalk along Palomino Trail) in-house. This project is planned for construction in 2011. We are awaiting a response and contract from CDOT on this phase, which we cannot begin designing until the contract is executed. We decided to move forward and complete the needed survey work outside the scope of the contract, in order to be able to design the project this winter, and to insure the project moves ahead this year.

Gunnison Basin Roundtable

The GBR is working with the Arkansas Basin on a grant application to study the feasibility of using any excess capacity in Blue Mesa Reservoir to meet a potential Colorado River Compact call. The study would assess how

water banking might work and would consider other management options. We will know more on that study in March.

Integrated Weed Management Plan

There have been 2 public meetings to date in developing the integrated weed management plan. The first meeting established management boundaries, identified natural resources, and developed a noxious weed inventory. Although there was significant outreach (postings, emails, phone calls, newspaper articles, fliers, etc.) this meeting had sparse attendance with merely one member of the public present. The focus of the second meeting was to develop goals and objectives, although with about 13 members of the public present at this meeting, it required some re-visitation of process and project scope and a review of the details of the first meeting. The draft goals and objectives will be finalized during the next meeting, and are appended to this report. Guest speakers have been scheduled to provide an educational component and encourage public participation in the process. The next meeting is on January 18th at 4:00 in Town Hall and will set priorities for weed management. Information and resources, including project scope, meeting dates and topics, draft map, meeting materials, ongoing draft plan, etc. are readily available at Town Hall or also on the Town website: www.town.ridgway.co.us/weedcommittee

Ouray County Housing Board

The OCHA will meet on January 13th in Ridgway Town Hall. The Board will be identifying new Board Members, which will be presented as recommendations to each of the participating jurisdictions. The Board will also review the 2010 annual report and 2011 action plan, which will be forthcoming to the Town Council.

Comprehensive Plan Update

As funds are limited, and there are no grant dollars available at this time, we are speaking with DoLA on opportunities for technical assistance with the plan update. As soon as roles are clarified, we will submit an RFP for the project. A small subcommittee of Commissioners, Citizens, and Staff has been identified to participate in the selection process.

Skate Park

We plan to convene a skate park committee in the upcoming weeks and will submit an RFP for the project. Town staff will be assisting with the materials, equipment, and labor for the irrigation and landscaping component of this project.

Western San Juans Community Energy Board

The draft regional action plan is still out for review in each community in Ouray and San Miguel Counties. The plan will be finalized in February. As part of this process we have quantified energy use for our town government (buildings, facilities, fuel consumption, utilities: electric, natural gas, propane), which will be presented during the Council workshop on January 19th. We had a staff meeting on January 5th to preview the primary components of the plan and also the local government energy consumption data with the idea that everyone at Town Hall can be thinking about energy and financial savings for the Town in our day to day operations.

EPA Utility Audit Program and CWRPDA Grant Funds

Pursuant to a letter of interest submitted by the Town, the EPA has extended an offer for the Town to participate in an energy assessment pilot program for water and wastewater utilities. This program is designed to assist communities with assessing and implementing energy and cost-saving improvements to utilities through technical and educational support, with no direct out-of-pocket expenses. To finance the audit component, the Town applied for, and just this past week was awarded, \$10k. The baseline audits are planned to include an assessment of energy conservation and renewable energy opportunities for the water and wastewater utilities. We will seek out a consultant with experience in lagoon systems and are working

with the City of Ouray to explore opportunities to collaborate and achieve an economy of scale, as many firms appear to be at least half way across the state. The EPA program and grant award are agenda items for Council consideration this month.

Baseline GHG Inventory for Ouray County

At the recommendation of the WSJCEB, our regional Community Energy Coordinator, Kim Wheels at TNCC, applied for a grant through CU-Denver, CML and Wal-Mart to have a baseline inventory of greenhouse gas emissions completed for Ouray County. This assessment will include a broad-spectrum of detailed energy consumption and emissions data we do not have county-wide, including information on waste generation and transportation. Depending on the scope of the project, if the grant is awarded, the cost to the Town will be in the neighborhood of \$1-2k, for which we may seek some outside assistance.

Summer Concert Series

The concert series committee has been meeting regularly, including a meeting with the concert promoter, Rob Miller. The committee has agreed that four shows should be scheduled for every Thursday in July. Bands will be agreed upon by the committee and will include a wide range of genres. The Committee is comprised of Councillors John Clark and Rich Durnan; staff member Pam Kraft and community members Rick Discoe, Joe Alaimo, Brian Scranton, Jillian Kneeland and Jennifer Mandaville.

BLM Plan Update

The BLM Stakeholder meetings have been on vacation for a while, and will begin again this month.

Annexation Discussion

Staff continues to meet with Fisher Ranch on the requirements and regulatory structure of a potential annexation into the Town of Ridgway. We have been in contact with the Ouray County staff, including discussions of the IGA requirements, as well as the County as leasee of the Fairgrounds property.

Marshal's Department

Thankfully the holiday season was relatively uneventful in the Marshal's Office. There were a few DUI events in Ridgway over the holiday, two coupled with accidents within the Town limits. We are fine-tuning some intra-department procedures, and continue to collaborate with the Building Inspector on code violations.

TC Workshop on January 19th

Slated for discussion are: a review and summary of 2010, objectives and plan for 2011, and solicitation of inputs on the Regional Energy Action Plan. Bill Behan will present baseline energy consumption data for Ridgway's local government operations.

PAX Ridgway Art

We continue to work with the local PAX group on the placement of local art and sculptures around Town. There has been some progress, and an organizational meeting will be held on January 14th.

Town Hall Local Artwork

Along the lines of promoting the local art community, we have had preliminary discussions at the staff level on opportunities to display local artwork in Town Hall. If the idea progresses, we may consider some low-cost cosmetic improvements to Town Hall (eg: paint, etc.) to support these efforts. Ideas are welcome.

Payroll and Accounting

We are transitioning our payroll and accounting system to Quickbooks, pursuant to Caselle 2011 rate increases.

DRAFT LAND MANAGEMENT GOALS AND WEED MANAGEMENT OBJECTIVES

GOALS

**Describe conditions you wish to create or maintain, not just weed related*

**Focus on human values, natural resources, financial resources*

OBJECTIVES

**Specific, measureable, achievable statements with deadlines and specific actions*

**Link the general goal statements to the specific management actions*

GOAL 1

Effective management or control of the Town of Ridgway's prioritized noxious weeds of concern.

Objectives:

1. Identify and assess effective management tools from the integrated plan, including creation and management of healthy soils and environments not conducive to noxious weed growth.
2. Annual mapping of noxious weed locations, densities, and populations.
3. Collaborate with volunteers to effectuate weed management

GOAL 2

Effectively safeguard Town-owned property including parks, trails, open spaces, and recreational facilities in the safest manner possible.

Objectives:

1. Integrate noxious weed management throughout Town land development and code enforcement regulations, including minimizing disturbance of areas within the proposed development.
2. Minimize surface disturbance of Town-owned property without the need for re-vegetation
3. Annual evaluation of techniques and efficacy thereof
4. Utilize varied techniques for effective management

GOAL 3

Manage noxious weeds with least impact on human health, wildlife, wetlands, gardens, riparian and ditch corridors, and individual ecosystems.

Objectives:

1. Collaborate with private property owners.
2. Integrate noxious weed management throughout Town development regulations.
3. Lake O and Water Treatment Plant.
4. Explore effective alternatives to chemical treatments.
5. Posting of chemical treatment usage on public properties within the Town.

GOAL 4

Provide education for the general population and other governmental entities in noxious weed identification and management.

Objectives:

1. Educate public on the Town's existing weed management regulations.
- 2.
- 3.

GOAL 5

Improve and maintain natural habitat, including native plant and animal populations

Objectives:

1. ...
- 2.
- 3.

GOAL 6

Be a good neighbor

Objectives:

1. Collaborate with neighboring properties to control noxious weeds
- 2.
- 3.

GOAL 7

Pursue Town and external resources for noxious weed management goals and objectives.

Objectives

1. Volunteer programs
- 2.
- 3.