

## PLANNING COMMISSION

### MINUTES OF THE REGULAR MEETING

OCTOBER 26, 2010

#### CALL TO ORDER

Mayor Pro Tem Clark called the meeting to order at 5:50 p.m. with Commissioners Liske, Scranton, Mayor Pro Tem Clark and Mayor Pat Willits and in attendance. Commissioners Landless, Nowak, and Chairperson Petrucci were absent.

#### DISCUSSION ITEMS

##### 1. Comprehensive Land Use Plan Update Project

Staff Report dated September 23, 2010 from the Town Planner.

The Town Manager presented the Staff Report noting it would assist the Commission in framing the update process and draft a summation of a general plan for review at the next regular meeting.

Mayor Pro Tem Clark presented details from the Smart Growth workshop facilitated by Crabtree Group Inc., and presented an overall picture of smart growth philosophies. The Commission discussed the incorporation of smart growth themes into the Comprehensive Plan update, including the creation of a pedestrian friendly community, the potential of form based codes, and economic development opportunities. Alternative information sharing venues for the community during the update process, such as a mayor's forum were also discussed. The Commission agreed to move forward with the update process and consider an information-sharing forum as the Plan progresses.

The Commission reviewed the 2000 Comprehensive Plan, the 2009 Strategic Plan and the 2009 Community Survey and identified goals, policies and action items for reconsideration. The Commission agreed the historic preservation, economic development and capital improvements should be considered with the update. The Commission also agreed the Affordable Housing Action Plan as well as other plan elements completed since 2000 should be incorporated with the update as appendices.

Assignments for the next regular Commission meeting were discussed. Mayor Pro Tem Clark will facilitate discussion of the Theobald Build-out Analysis and Commissioner Scranton will facilitate discussion of the Alternative Futures Study. The Town Manager will prepare a project scope for consideration as well.

Mayor Willits excused himself from the meeting at 7:30 p.m.

#### APPROVAL OF THE MINUTES

##### 2. Minutes from the Regular Meeting of September 28, 2010

#### ACTION:

Mayor Pro Tem Clark moved with Commissioner Scranton seconding the motion to postpone approval of the minutes from September 28, 2010 due to the lack of quorum.

ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Karen Christian  
Deputy Clerk