
PARKS, TRAILS, OPEN SPACE COMMITTEE
MEETING AGENDA
MARCH 10TH, 2015
5:30 - 7:00 PM
TOWN HALL



PTOS Committee: Rick Weaver, Eric Johnson, Doug Canright, Jen Coates, Lois Ziemann, Jared Coburn, Nick Williams

PTOS Absent: Stephanie Wallin

I. Call to Order

The meeting was called to order at 5:33 PM.

II. Approval of Minutes from January 6th, 2015

Jared noted that the gazebo re-roof should be \$10k instead of "\$10".

Rick made a motion to approve the minutes, as amended for the gazebo re-roof budgeted amount.

Doug seconded the motion.

All present approved the minutes, as amended.

III. Adopt a Park Program and Spring Kick Off Event – Jared and Nick

Date – May 19th

Time – 5:30 – 7:00

Location – Hartwell Pavilion and Comm Ctr.

Food –

Dessert – Lois and Nick

Salad – Doug

Lemonade – Rick

Brats and Condiments and buns and grillmaster – Eric

Drink / sides - Jen

Focus – accomplishments

Heritage Park – RACC (Weaver)

DWMP – DW Family (Weaver)

DWMP – RAT (Weaver)

Athletic Fields – Soccer Assn (Jen)

Rollans – UWP (Jared)

Hartwell Park – ROCC (Nick)

Cottonwood Park - ROCC (Nick)

To Do –

- 1. Reconfirm Commitment of adopting agencies and send successes to Jen– March 20th (see above)*
- 2. Plaindealer News Release /Article advertising the adopting agencies and the adopt a park program – Nick write article and reach out by April 17th*

3. *Jen meet with Danny and set priorities for volunteers*
4. *Committee reach out to each adopting agency and be sure want to adopt in 2015, and also send 2014 successes and projects to Jen to celebrate at the outreach event.*

Committee Priorities:

1. *General tree maintenance Focus on maintaining fencing – raise where raised (6”) except for river, and enlarge where needs to open up for limb growth, mulching,*
2. *Weed management*
3. *Staining projects: Cottonwood bridges (powerwash first)*
4. *DWMP and Rollans Parks: Trail maintenance*
5. *Other*

Eric Johnson entered the meeting at 6:05 PM.

IV. Update on Green Street Park and Community Garden – Jen, Eric and Doug

- *Eric, Doug and Jen setting up meeting with Garden in the coming weeks*
- *Jen has met with Ron Mabry on weed management and the School District on water availability*
- *The committee briefly discussed options on the landscape berm with landscape cloth and covering with stone, shrubs, tall bunch grasses, etc.*

V. Other Business

- a. *Discussion of trails in Cottonwood Park – Doug Canright*
Doug brought up the access to the trails in Solar Ranches with residents in Le Ranch accessing those trails through private property (on one Le Ranch lot and one Solar Ranches lot) and proposed some due diligence to look at options of putting a trail through Cottonwood Creek Park as public property and public access. The committee discussed the potential of creating alternative access area(s) and paths through public property, including Cottonwood Park.
- b. *Urban Forest Management and Tree Inventory– Lois and Jen*
Lois shared that the preliminary results of the Urban Forest Inventory and Management recommendations. Lois, Tyler Schultz and Jen will meet with Jodi to inventory and plan for trees in 2015 to finish the project and complete the final inventory and plan.
- c. *Memorial Bench Policy – Stephanie and Rick*
Rick asked about who has the authority to approve the benches. Eric suggested that the Parks Committee be responsible for the review and approval with a recommendation to the Town Council for final approval.

Rick reviewed a general guidance plan that he would like to propose. Rick will draft a version for the Committee to consider at the July 2015 committee meeting.

VI. Next Meetings: 2015 Dates with Proposed Focus

- May 19th – Picnic for Adopt a Park Program*
- July – Community Garden, Adopt a Park update and preliminary 2016 budget ideas*
- September - 2016 Budget proposals, Adopt a Park Program Celebration Picnic*
- November – Urban Forest Management Plan and Tree Inventory, Year End Debrief*

Doug asked if the Pickleball courts at the Athletic Field Park basketball court remains ok for use and the committee confirmed.

VII. Adjourn

The meeting adjourned at 7:00 p.m.