
PARKS, TRAILS, OPEN SPACE COMMITTEE
MEETING AGENDA
DECEMBER 2ND, 2014
5:30 - 7:00 PM
TOWN HALL



TO: PARKS, TRAILS AND OPEN SPACE COMMITTEE
FROM: JEN COATES

Parks, Trails and Open Spaces Committee Members:

Rick Weaver, Jen Coates, Eric Johnson, Lois Ziemann, Stephanie Wallin, Jared Coburn, Doug Canright, Nick Williams

- I. Call to Order**
- II. Approval of Minutes from September 2nd, 2014 and September 2nd, 2014**
- III. Presentation of Green Street Master Plan – Jen Coates and Ned Bosworth**
- I. Review 2015 Plan and Set Meeting Dates – Jen Coates**
 - 1) *Program Maintenance: Evaluation and continuation Adopt a Park Plan – budget funds for supplies and recognition plaques for adoption agencies*
 - 2) *Front Line Review of Community Requests*
 - 3) *Major Project – Urban Forest Inventory and Urban Forest Management Plan Completion (get cost estimate from Jodi and Vince)- and budget additional funds for implementation of Urban Forest Management Plan (in addition to usual funds budgeted for Arborist Work)*
 - 4) *Major Project – Implementation of Green Street Plan*
 - 5) *Policy for Memorial Benches*

3 year plan: Implement policy and other objectives of Forest Management Plan
- II. Other Business**
- III. Next Meetings: Dates with Proposed Focus**
 - *Set 2015 Meeting Dates and Focus*
- IV. Adjourn**

**PARKS, TRAILS, OPEN SPACE COMMITTEE
MEETING MINUTES
SEPTEMBER 2ND, 2014**

5:30 - 7:00 PM

TOWN HALL

TO: PARKS, TRAILS AND OPEN SPACE COMMITTEE
FROM: JEN COATES



Parks, Trails and Open Spaces Committee Members:

Present: Rick Weaver, Jen Coates, Eric Johnson, Lois Ziemann

Absent: Stephanie Wallin, Jared Coburn, Doug Canright, Nick Williams

I. Call to Order

The meeting was called to order at 5:40 pm.

II. Approval of Minutes from August 5th, 2014

This agenda item was tabled for a future quorum.

III. Update on Green Street Master Plan – Jen Coates

The committee discussed briefly the inputs at the public meeting and the timeline for this project.

IV. Evaluate preliminary data from Tree Inventory and establish priorities and budget requests for 2015– Lois Ziemann and Jared Coburn

Lois reported that about 10 days ago, Jodi reported 3-4 days remaining in the inventory.

I. Update on Wayfinding Plan – Jen Coates

Jen reported the wayfinding plan is in progress.

II. Update on Adopt a Park Program Efforts in 2014 and Planning for Fall Celebration on October 7th – All

- 1) *Adopt A Park Program Recognition*
- 2) *Outreach Efforts on Adopting Cottonwood Park*
- 3) *General Updates:*
 - *Nick – Heritage Park*
 - *Jared – Rollans Park*
 - *Rick – Heritage Park*
 - *Rick – Dennis Weaver Memorial Park*
 - *Stephanie – Regional Athletic Park*
 - *Doug - Cottonwood Park*

III. 2014 Budget Update and 2015 Priorities and Budget Projections

It was recommended that in the future presentations to the committee be limited to 15-20 minutes with discussion limit to 10-15 minutes, allowing for other business to be completed at the monthly meetings. The committee discussed having meetings every other month and determined that one-hour monthly meetings are better.

Propose goals of Committee going into 2015:

- 1) *Program Maintenance: Evaluation and continuation Adopt a Park Plan – budget funds for supplies and recognition plaques for adoption agencies*
- 2) *Front Line Review of Community Requests*
- 3) *Major Project – Urban Forest Inventory and Urban Forest Management Plan Completion (get cost estimate from Jodi and Vince)- and budget additional funds for implementation of Urban Forest Management Plan (in addition to usual funds budgeted for Arborist Work)*
- 4) *Major Project – Implementation of Green Street Plan – estimate \$10k contribution in 2015 to get Green Street Plan in motion*
- 5) *Policy for Memorial Benches*

3 year plan:

Implement policy and other objectives of Forest Management Plan

IV. Other Business

a. New Business

b. Old Business

V. Next Meetings: Dates with Proposed Focus - 1st Tuesday of each month 5:30 p.m. in Town Hall

- *October 7th – Adopt a Park Program Celebration Party*
- *November 4th – Affirm 2015 Budget and Priorities; review policy for designing and placing commemorative/memorial pieces on public property (Stephanie)*
- *December 2nd - TBD*

VI. Adjourn

The meeting adjourned at 6:43 pm.