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**PARKS, TRAILS, OPEN SPACE COMMITTEE**  
**MEETING AGENDA**  
**JUNE 11<sup>TH</sup>, 2013**  
**5:30 - 7:00 PM**  
**TOWN HALL**

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**TO:** PARKS, TRAILS AND OPEN SPACE COMMITTEE  
**FROM:** JEN COATES

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**Parks, Trails and Open Spaces Committee Members:**

Doug Canright, Rick Weaver, Jen Coates, Jared Coburn, Eric Johnson, Stephanie Wallin, Lois Ziemann

**I. Call to Order**

**II. Approval of Minutes from May 7<sup>th</sup>, 2013**

**III. Adopt A Parks Kick-off Event**

- a. Introductions
- b. Review of Adopt a Parks Plan and Parks Projects
- c. Agreements: Adoption Agreement and Volunteer Waiver
- d. Q&A

**IV. Next Meetings: Dates with Proposed Focus**

*July 9* – Boulderling Park Project Plan and recommendation to Town Council; Urban Forest Plan Update; Preliminary conversation on 2014 Parks/Trails Strategy and Budget

*August 13* –Final recommendations to Town Council for 2014 Parks and Trails Strategy and Budget; Plan celebration for Adopt a Park in the fall

*September 10* – Update on Dog Park development from Doug Canright; Finalize Urban Forest Management Plan and recommend to Town Council

*October 8* – Celebration event for Adopt a Parks Groups

*November 12* – Finalize Dog Park Development Plan

*December 10* – Planning for Boulderling Park (contingent upon GOCO award) - or strategizing on updates to grant request for a spring 2014 application

**V. Adjourn**

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**PARKS, TRAILS, OPEN SPACE COMMITTEE**  
**MEETING MINUTES**  
**MAY 7<sup>TH</sup>, 2013**  
**5:30 - 7:00 PM**  
**TOWN HALL**

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**TO:** PARKS, TRAILS AND OPEN SPACE COMMITTEE  
**FROM:** JEN COATES

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**Committee Members Present:** Doug Canright, Jen Coates, Jared Coburn, Stephanie Wallin, Lois Ziemann  
**Committee Members Absent:** Rick Weaver, Eric Johnson

**I.** Call to Order

*The meeting was called to order at 5:35 p.m.*

**II.** Approval of Minutes from April 16<sup>th</sup>, 2013

*Doug motioned to approve the minutes. Jared seconded the motion. All present approved.*

**III.** Planning for Adopt A Parks Kick-off Event

*Jen shared with the committee that the Adopt a Parks program is being presented to the Town Council tomorrow and the final iteration was emailed to the committee earlier today. Jared had some final edits, primarily grammatical and form, that were incorporated into the final document. Jen will inform Town Council of the minor edits on Wednesday night, 5/8.*

*The Committee reviewed the following Park sponsors and follow-up needed to confirm participation:*

*Hartwell – ROCC (Rick)*

*Jen will follow up with Rick Weaver*

*Heritage – RACC (Rick)*

*Jen will follow up with Rick Weaver*

*DWMP – Weaver Family (Memorial Area- Rick) and RAT/COPMOBA (Trails - Jen)*

*Jen will follow up with Rod Fitzhugh*

*Rollans – UWP (Jared)*

*Jared reported formal seating of Board next week and sometime after that the Board will be approached in June; Jared will be sure someone is present for the 6/11 meeting*

*Cottonwood Park – Solar Ranches HOA*

*Jen will follow up with some of the owners along Chipeta and/or Bob and Donna Green if they are interested in adopting the park.*

*Regional Athletic Park – Ouray County Soccer Association/ Michelle Fletcher (Stephanie)*

*Stephanie spoke with Michelle Fletcher who thought this was a good idea and indicated that they would look to add it to the scope of work for the Association. Michelle indicated there may be some modifications to the scope of work based on need. Stephanie will check in with Michelle on her predecessor.*

*Dog Park – Interest Group (Doug)*

*Doug drafted a dog park adoption plan and Jen has it saved for future application when the dog park is realized. The committee identified Second Chance Shelter and volunteers may be of assistance in adopting this park when the time is right.*

*The committee discussed the outreach event to kick off the Adopt a Parks Program. The committee agreed to have a kick off gathering of the stakeholder adopting groups and the committee to roll out the program, answer questions, sign agreements and waiver forms, distribution of goodies. This date was set for the next meeting: June 11<sup>th</sup>. Two representatives from each stakeholder group will be asked to attend. The Committee members will reach out to their assigned group for each park (see above). Jen will get paperwork and forms and a treat for June 11<sup>th</sup>.*

**IV. Old Business**

**a. Stage Project Update**

*Jen reported the students will be back in a couple of weeks and the grand opening is planned for May 31<sup>st</sup>. Stephanie asked about fee schedule and reservations for the stage.*

**b. Gravel Removal in Rollans Park**

*Jen reported that the Town is monitoring the need for gravel removal in the river.*

**c. 2014 budgeting for Railroad Street re-alignment and tennis court removal**

*Jen proposed to the group the following:*

*Fall GOCO application for bouldering park, parking lot, irrigation and landscaping, which will require budgeting additional funds from the Town Council. The committee agreed that including parking, landscaping, irrigation and the bouldering project into a larger LPOR application to GOCO is a good idea. Jen will follow up with Josh Gowans and Piper Wolters.*

**d. Sidewalk Project at Hwy 62**

*Jen reported that we are progressing with CDOT and hope to go out to bid soon for the sidewalk along Hartwell Park and South Railroad Street and Hwy 62 crossing.*

**e. Banner Poles and Kiosk – DoLA Main Street Mini Grant**

*Jen reported that the Town received a \$6300 mini-grant award through the Main Street program to building an information kiosk in Hartwell Park.*

**V. New Business**

**a. Priority strategies for the remainder of 2013:**

- 1) *Dog Park*
- 2) *Fall GOCO application for bouldering park, parking lot, irrigation, landscaping*
- 3) *Bike Racks*
- 4) *Urban Forest Management update (considerations for Cottonwood Park)*
- 5) *Other ...*

**VI.** Next Meeting Date, Time, Focus

- June 4, 5, or 6 – meet with Tyler Schultz from 1:00 – 3:30 pm for Hartwell, Cottonwood, Rollans Parks;
- June 11<sup>th</sup> 5:30 p.m. committee meeting – roll out adopt a parks plan;
- Regular Meeting was set to be on the 2<sup>nd</sup> Tuesday of each month from 5:30 p.m. – 7:00 p.m.: June 11, July 9, Aug 13, etc...;
- The committee brainstormed areas of focus for the coming meetings. It was recommended that the Dog Park also be a priority for the group. Jen will summarize the remainder of the meetings and focus areas for the year and distribute to the group.

**VII.** Adjourn

*The meeting adjourned at 7:22 p.m.*