



APPLICATION for Excavation and Encroachment Permit
(Ridgway Municipal Code §14-5)

The Applicant is encouraged to review the provisions of Section 14-5 of the Ridgway Municipal Code and consult with the Town prior to preparing and submitting this application to enhance the chances of timely approval and reduce the need for revisions.

Please fax or email this completed application to the Town of Ridgway at 970.626.3962 or jcoates@town.ridgway.co.us or deliver it to Town Hall

Application Date: _____	Street Address for Encroachment Area: _____
Applicant Name: _____	Legal Description (Subdiv, Lot, Blk): _____
Applicant Phone: _____	Contractor Name/Phone: _____

Estimated Start Date: _____ **Estimated Completion Date:** _____

Type of Encroachment (check all that apply):

<input type="checkbox"/> Parallel (along alley or street)	<input type="checkbox"/> Perpendicular (to alley or street)
<input type="checkbox"/> Utility Installation (residential)	<input type="checkbox"/> Installation of main line (gas, power)
<input type="checkbox"/> Utility Installation (commercial)	<input type="checkbox"/> Installation of Communications Utilities
<input type="checkbox"/> Driveway cut/curb cut (residential/commercial)	<input type="checkbox"/> Landscaping
<input type="checkbox"/> Water	<input type="checkbox"/> Sewer
<input type="checkbox"/> Phone	<input type="checkbox"/> Power
	<input type="checkbox"/> Natural Gas
	<input type="checkbox"/> Other _____

Town Infrastructure Affected by Work (check all that apply):
 Street Alley Sidewalk Landscape Area Other _____

Scope of Encroachment (est. square footage of encroachment into Town property): _____

Is traffic control or erosion protection required? Yes (explain below) No

Purpose of Proposed Construction, Excavation, Work: _____

Attach a map or plan showing the proposed location of the encroachment or excavation.

Following receipt of this application the Town will schedule a meeting to discuss specific requirements in order to obtain a permit including those set out in the following charts

TOWN USE ONLY

Is applicant or contractor delinquent on payments due to the Town of Ridgway? Yes No

*Refer to Town of Ridgway Resolution No. 07-07 and 12-08 for further detail of applicable pricing.

Permit Fee (Non-refundable \$50-minor or \$200.00):	Date Paid:	Check #:	
_____	_____	_____	_____
Administration Costs deposit (Resolution 07-07 and 12-08/RMC 7-3-20):	Date Paid:		
_____	_____		
Administrative Costs – Final	Date Paid:		
_____	_____		
Performance Security (cash or irrevocable LOC; (\$3 sq. ft. gravel; \$6 sq. ft for asphalt; \$1 sq. ft. non-road):	Date Paid:		
_____	_____		
Release of LOC or Bond (Yes/No):	Date Paid:		
_____	_____		
Rental fee per Resolution 07-07 (first year)	Date Paid		
_____	_____		

Attachments

Document Type	Submitted <small>(indicated with 'X')</small>	Approved <small>(indicated with 'X')</small>	Not Applicable
Workman’s Compensation (refer to RMC §14.5.8) Applicant: Contractor:	_____	_____	_____
Liability Insurance (refer to RMC §14.5.8) Applicant: Contractor:	_____	_____	_____
Plan showing protection of subject and adjacent property	_____	_____	_____
Engineered drawings (CAD format)	_____	_____	_____
Plan showing location of work, depth of utilities & tie-ins	_____	_____	_____

APPLICANT:

CONTRACTOR:

Signature: _____ Date: _____

Signature: _____ Date: _____