



**Western San Juan Community Energy Board
Meeting Notes: Feb 12, 2013 @ 3:00-5:00 p.m.**

Ridgway Town Hall:

EAC's (3:00-4:00)

Attendees: Kim Wheels, Todd Brown, Dudley Case, Bob Risch, Ken Haynes

By Phone: Karen Guglielmon, Nina Kothe

- 1) FacilityDude – Updates from EAC's of experiences using UtilityTrac.
 - TMV - Deanna & Kim were trained by John to load data from spreadsheets. More complicated to convert data to uploadable format than was expected – John did the work to prepare files. Errors with a few accounts were found during the upload & are being resolved by John, Kim & Deanna. One issue is that all of the bill data entered by FD staff was shifted by a month, due to misinterpretation of bill start/end date. This has been resolved – all EAC's should double-check their data for this issue.
 - ToT – John is preparing ToT's data files to be ready for upload of Oct – Dec 2012 data. Training will be scheduled with Karen, Kim & John in the next couple of weeks.
 - SMC – Nina had some issues with viewing the full screen while entering data, which FD staff were originally unable to help resolve. This created quite a bit of frustration due to the added time and inability to save changes. (Update after meeting – she was able to modify her screen resolution and resolve the problem. John at FD confirmed that this was the way to resolve.)
 - SMC Wilkinson Library – Dan Wilson has learned how to load library data directly.
 - Ridgway – Kim trained Karen Christian on loading utility data by bill. (She had similar screen viewing issues, so Kim will email her the fix.)
 - Ridgway Library – Karen will either load data for Kristen or show her how.
 - City of Ouray – Bob is excited about use of the program, finds bill data entry easy, and is utilizing report capabilities to identify spikes in bills (and uncovering why they happened), finding opportunities to replace lighting and save energy.
 - Ken asked if UtilityTrac identifies meter read date (it does "bill end date") as SMPA will be shifting the read dates by a few days a month to create consistency across smart meters.
- 2) Employee Efficiency Program
 - No new updates on this program. Telluride will not be able to implement during 2013.
- 3) EAC updates
 - Transition Ourway is planning 2 events. Water Symposium in March. Energy Symposium on June 1?, which will be coordinated to announce USDA small business grants & loans, SMPA's rebate program, & other community programs. EcoAction Partners is invited to present EcoAction Initiative.



- SMPA's rebate program has been renewed for 2013. See PR and SMPA newsletter for details. Previous recipients are still eligible to apply for 2013 rebates.
- 4) Ideas to promote EAC accomplishments to communities / region?
- Kim discussed her brief update to SMC IG meeting last week, which pointed out that we are one of few regions across CO in which Board continues to meet to achieve progress toward accomplishing Sustainability Action Plan goals. Discussed plan to do an EAC/CEC combined presentation to IG meeting in July, to present 3 yrs of GHG Inventory data, efforts of WSJCEB and EAC efforts in their jurisdictions. Ouray County has IG meetings also, hosted by City of Ouray in July. Plan is for Kim to communicate with EAC's to prepare for both of these presentations and schedule agenda time.
 - Request was made to prepare a Press Release and other media on GHG Inventories and communicate results & WSJCEB efforts to public.

Discussion re GHG Inventory & Energy Use results began 3:45. Discussion summarized below.

Board (4:00-5:00)

Attendees: Kim Wheels, Todd Brown, Dudley Case, Bob Risch, Ken Haynes, Chris Myers, John Clark

By Phone: Karen Guglielmon

5) GHG Inventory results & Energy pie chart results

- Revisions were made to separate government energy use from commercial. Renewable offset electricity (e.g. gondola usage) was identified in energy pie charts.
- Future revisions to TMV's account may include identifying ski area energy and water consumption separately.
- Once again, what jumps out from the charts is the high percentage of GHG associated with building energy use, and the small percentage related to government use.
- It was agreed that these "per jurisdiction" charts could be used in each jurisdiction to demonstrate allocation of energy consumption & GHG.
- County-wide energy pie charts will be exploded to separate each jurisdiction's portion, for easier interpretation and to be more useful.
- Main message for responding to finger-pointing of energy/GHG... "we are responsible for what we are consuming and need to focus our efforts on what is our responsibility."
- Ideas discussed for NEXT STEPS based on results of data:
 - COMMERCIAL BUILDING PROGRAM – repeat of MSEI. Followup with 2011 participants needed. Proposal will be developed based on MSEI, and presented by WSJCEB (Bob Risch) to SMPA for program (rebate) funding request at March Board meeting. Program will need to cover entire SMPA territory. If approved, Kim will need assistance of SMPA,



EAC's & elected officials in reaching out to businesses/non-profits in communities. Silverton coordination could come with 4CORE assistance.

- TARGETED APPROACH TO KEY ENERGY USERS PER COMMUNITY – The idea is for a delegation of elected officials, EAC, and Kim to work together to present GHG / Energy data results to representatives (i.e. school superintendents) of a significant energy user in each community and engage them in becoming a community leader in reducing their energy use. Need input at next meeting. Ideas generated:
 - ToT - Schools
 - TMV – TELSKI
 - Norwood – School
 - Ridgway – School
 - Ouray – School
 - San Miguel County - ?
 - Ouray County - ? 4H Community Center? Some efforts are already underway...

6) Water conservation

- a) Discussion on whether to prioritize for 2013. If so, how... As a group? Or as individual jurisdictions based on needs & status, with meeting discussions to share experiences among group? (Reminder that we decided NOT to do a region-wide Water Conservation Plan, but several jurisdictions have expressed a need for meters, meter replacements, & conservation efforts in general.)
- Water Conservation Plans will be required by 2014
- Group decided that WSJCEB needs to keep our efforts focused on reducing building energy use. (Telluride and Ridgway both expressed a need to work on water conservation this coming year, but other jurisdictions (i.e. counties) are not responsible for water systems. In TMV, it's not in EAC scope. Ouray and Ophir still need water meters. Ouray is doing a water usage study this year.) Thus, water conservation -related assistance from Kim / EcoAction Partners may still be able to be provided on a per jurisdiction basis.
- Kim is updating the water consumption per jurisdiction spreadsheet & will present it when complete.

7) Board Updates - none

8) CEC Announcements

- Green Building Code – meeting among building departments being coordinated per questions & issues raised by John Hatfield – Ridgway's Building Inspector

9) 2013 WSJCEB Meeting Schedule & Next Meeting: March 5 – Telluride

- Brief discussion about frequency of meetings. Group agreed that continuing monthly is best.