



**Western San Juan Community Energy Board
Meeting Minutes: Dec 4, 2012 @ 2:00-4:00 p.m.**

Ridgway Town Hall:
(Or from your desk, home, or other favorite internet location, if necessary)

Conference Dial-in Number: (605) 477-2100 Participant Access Code: 709405#

Attendees: Dan Wilson (Telluride Library), Bob Risch (City of Ouray), Will Clapsadl (Ouray County), Nina Kothe (San Miguel County), Karen Guglielmone (Town of Telluride), Jen Coates (Town of Ridgway), Kim Wheels (EcoAP)

Via Phone: Randy Barnes (Town of Ophir), Kristen Moberg (Ridgway Library)

EAC's (2:00-3:00) FacilityDude Webcast connection info will be emailed Monday

The meeting convened at 2:05 PM

1) FacilityDude UtilityTrac Plus – Training Webinar by FacilityDude Staff

- a) Facility Setup - Building data spreadsheet questions?
- b) 2-yr history data gathering
- c) Future data source discussion
- d) Next Steps & Trainings

John Strang of Facility Dude demonstrated use and navigation of the Facility Dude system for the Energy Action Coordinators and the training was completed at 3:15 PM.

The group briefly discussed the opportunity with water meter grant funding and replacement. Bob reported that an initial inquiry into the program was not reassuring. Karen and Jen reported that Telluride and Ridgway are planning on mass meter replacement in the near future.

Board (3:00-4:00) Join.me - Sharing internet screen instructions:

- 1. Go to <https://join.me/>
- 2. Hit Basic, then the orange play button.
- 3. Once the "join.me" application file has downloaded as a .zip, open it, play it
- 4. Go to "join" and enter the code that I will email shortly before the meeting
- 5. For audio, please use the conference call line, as otherwise you'll only be able to hear me

The WSJCEBoard meeting convened at 3:15 PM

Attendees: Bob Risch (City of Ouray), Will Clapsadl (Ouray County), Nina Kothe (San Miguel County), Karen Guglielmone (Town of Telluride), Jen Coates (Town of Ridgway), Kim Wheels (EAP),

Via Phone: Randy Barnes (Town of Ophir), Todd Brown (EcoAP Board); Chris Myers (Town of Telluride)

2) Board & EAC Updates

P.O. Box 1625, Telluride, CO 81435

970-728-1340



- a) Include Employee Efficiency Program status, SMC Transit Committee, etc.

Bob reported that Ouray is probably looking at the wastewater plant and are exploring options with another energy auditor to explore opportunity with fine bubble diffusers for energy savings. The City is also exploring water line improvements.

Will reported that Ouray County has applied for funding through DoLA for improvements to the 4H Events Center in Ouray. Will reported that the County is also installing storm window inserts that act as a double pane window.

Nina reported that San Miguel County has a full year of data reporting a 22% reduction in energy use from the lighting retrofits, and the County is planning to complete more retrofits in 2013. Nina will share updates with the group. The County replaced 3 old boilers with 2 high efficiency boilers and also a boiler replacement in Norwood. Nina requested time be scheduled for the employee program to share efforts. Will supported this request. Nina reported that storm window insert

Jen reported that Ridgway has hired a lighting consultant and budgeted for lighting and window covering replacements in 2013.

Kim reported that on next Wed 11:30 – 1:00 facility manager roundtable discussion and ½ hour tour of boiler and windows in the San Miguel County building.

3) CEC Announcements

- a) Zero Waste Task Force Update – report

EAP completed a report on zero waste and presented the results yesterday. Kim will provide this report to the WSJCEB. 7 priority subgroups were formed including tracking, glass, construction waste, and others. The Board may wish to request further information or conversation with EAP's coordinator for the project.

- b) GHG Inventory update: 2011 data and per county / jurisdiction. Status report

Kim previewed for the group her work on the GHG inventory for both counties for 2010 and 2011. The GHG inventory spreadsheet that Kim is using was provided by the University of Colorado-Denver GHG study that was completed for the WSJCEB in 2011. Kim will be updating this spreadsheet for historical and ongoing GHG monitoring for both counties, and will provide the updated GHG inventory sheet to the WSJCEB when the individual reporting by jurisdiction is complete.

- c) Water Department of the Interior Bureau of Reclamation - Denver Office: WaterSMART: Water and Energy Efficiency 2013 Grants.... Other water grant research (discussed above)

4) WSJCEB 2013:

- a) Projects & goals for 2013 – Sustainability Action Plan Summary Matrix – set goals, dates

Kim shared that EAP is working with the Transition OurWay group on training individuals on the EcoAction Initiative to bring some of the EAP resources to Ouray County.

Kim is working on a local green building group for San Miguel County – regional so Ouray County businesses will be welcome as well.



b) Budget requests – status

Norwood, Ouray, Ouray County and Ridgway shared that budgeting for the Energy Coordinator position appears positive for 2013.

c) 2013 Meetings - Structure? Schedule? Timing? Do we want to continue same format for next year? Telluride vs Placerville for technology capabilities?

Board was supportive of meetings alternating between Ridgway and Telluride (vs. Placerville) and continuing to incorporate conference call and screen-sharing technological capabilities.

5) Next Meetings: January 8 or 15?

January 15th

Next Meeting Topics

6) Water Conservation Plans – WaterSmart guidelines or anything else...

7) Environmentally Friendly Purchasing Policy

3 Top priorities:

Below are the 3 agreed-upon top areas WSJCEB has decided to focus on as priorities for regional efforts, and the projects that we've decided to focus on thus far.

- Energy Efficiency = Reduce overall building energy use. Since quite a few efforts are already underway to improve the efficiency of buildings themselves, WSJCEB has decided to focus on developing an employee behavior change program focused on government staff, SMPA employees, and others represented by the group. The goals of this program will be to reduce behavior-related energy consumption in the buildings as well as to develop habits that employees will carry into their personal lives, thus assisting the region with our residential energy use goals.

- Landfill: Waste Reduction & Recycling = increasing recycling / composting availability potentially through development of regional facilities/centers. Due to the Recycling Grant opportunity being pursued by several regional recycling providers, WSJCEB has for now narrowed down our efforts toward exploring possibilities for residential composting programs. The other action we will work toward is obtaining more accurate baseline data from the regional waste haulers.

- Transportation = Work together on incentivizing bicycling, on-foot in-town and public transit for commuting, and decrease single-occupancy vehicle traffic. Look at creative approaches to parking restrictions that might encourage bicycles and/or electric vehicles.

Note: this does not include or supercede the other efforts individual governments / EACs are already working on or have decided to prioritize. There will still be a lot of communication and sharing among the EAC's regarding other efforts they are undertaking, as this benefit of networking and learning from each other is one of the continued priorities of the WSJCEB process.