



**Western San Juan Community Energy Board
Meeting Agenda: Oct 9, 2012 @ 3:00 p.m.**

**Telluride (SMC Miramonte Bldg 2nd floor meeting room):
Or from your desk, home, or other favorite internet location**

Conference Dial-in Number: (605) 477-2100 Participant Access Code: 709405#

Share internet screen instructions:

1. Go to <https://join.me/>
2. Hit Basic, then the orange play button.
3. Once the "join.me" application file has downloaded as a .zip, open it, play it
4. Go to "join" and enter the code that I will email shortly before the meeting
5. For audio, go to the "phone" button at the left & hit "connect"

EAC's (3:00-3:30)

- 1) FacilityDude UtilityTrac Plus –
 - a) Facility Setup - Building data spreadsheet questions?
 - b) 2-yr history data gathering
 - c) Future data source discussion
 - d) Next Steps & Trainings

Board (3:30-5:00)

- 2) 2013 WSJCEB meetings:
 - a) Prioritize projects & goals for 2013 – using Sustainability Action Plan Summary Matrix
 - b) 2013 Meetings - Structure? Schedule? Timing? Do we want to continue same format for next year? Any changes to make?
 - c) Energy Action Plans – Is there a benefit to combining each jurisdiction's plans into 1 document?
 - d) 2013 Budget Discussion needs...
- 3) Employee Efficiency Program – Status updates from EAC's (if time allows)
- 4) Board updates
- 5) CEC Announcements
- 6) **Next Meetings: November 20 or 27? or early December?**



Next Meeting Topics

- 7) Water Conservation Plans – WaterSmart guidelines or anything else...
- 8) Employee Efficiency Program – Status Update
- 9) GHG Inventory update: Goal to update regional Inventory with 2011 data and develop per jurisdiction. Status report
- 10) Environmentally Friendly Purchasing Policy
- 11) Zero Waste Task Force Update – report

3 Top priorities:

Below are the 3 agreed-upon top areas WSJCEB has decided to focus on as priorities for regional efforts, and the projects that we've decided to focus on thus far.

- Energy Efficiency = Reduce overall building energy use. Since quite a few efforts are already underway to improve the efficiency of buildings themselves, WSJCEB has decided to focus on developing an employee behavior change program focused on government staff, SMPA employees, and others represented by the group. The goals of this program will be to reduce behavior-related energy consumption in the buildings as well as to develop habits that employees will carry into their personal lives, thus assisting the region with our residential energy use goals.
- Landfill: Waste Reduction & Recycling = increasing recycling / composting availability potentially through development of regional facilities/centers. Due to the Recycling Grant opportunity being pursued by several regional recycling providers, WSJCEB has for now narrowed down our efforts toward exploring possibilities for residential composting programs. The other action we will work toward is obtaining more accurate baseline data from the regional waste haulers.
- Transportation = Work together on incentivizing bicycling, on-foot in-town and public transit for commuting, and decrease single-occupancy vehicle traffic. Look at creative approaches to parking restrictions that might encourage bicycles and/or electric vehicles.

Note: this does not include or supercede the other efforts individual governments / EACs are already working on or have decided to prioritize. There will still be a lot of communication and sharing among the EAC's regarding other efforts they are undertaking, as this benefit of networking and learning from each other is one of the continued priorities of the WSJCEB process.